

# Horse Trials

## Community Development District

District Office: 3501 Quadrangle Boulevard, Suite 270, FL 32817; 407-723-5900

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The following is the proposed agenda for the special meeting of the Auditor Selection Committee and Board of Supervisors for the Horse Trials Community Development District, scheduled to be held **Monday, March 23, 2026, at 11:30 a.m. at 999 Vanderbilt Beach Road, Suite 507, Naples, FL 34108**. Questions or comments on the Board Meeting or proposed agenda may be addressed to Lynne Mullins at [mullinsl@pfm.com](mailto:mullinsl@pfm.com) or (407) 723-5900. A quorum (consisting of at least three of the five Board Members) will be confirmed prior to the start of the Board Meeting.

Please use the following information to join the telephonic conferencing via Microsoft Teams:

**Phone:** +1 689-218-0591

**Participant Code:** 257 129 889#

### BOARD OF SUPERVISORS MEETING AGENDA

#### Organizational Matters

- Roll Call to Confirm Quorum
- Public Comment Period
- 1. Consideration of the Meeting Minutes of the July 22, 2025, Auditor Selection Committee Meeting
- 2. Consideration of the Meeting Minutes of the July 22, 2025, Board of Supervisors' Meeting

#### Business Matters

3. Consideration of Appointment of Auditor Selection Committee
4. Consideration of Statement of Qualifications for the Position of District Engineer
  - Consideration of Professional Services Agreement with LJA Engineering
5. Consideration of Interlocal Agreement with Collier County Property Appraiser
6. Consideration of **Resolution 2026-01, Approving a Preliminary Budget for Fiscal Year 2027 & Setting a Public Hearing**
7. Consideration of **Resolution 2026-02, Adopting Goals, Objectives, and Performance Measures and Standards for Fiscal Year 2026**
8. Ratification of Funding Request Nos. 2 – 15
9. Consideration of Funding Request Nos. 16 – 17
10. Ratification of Fiscal Year 2025 Goals, Objectives, and Performance Measures and Standards Report
11. Review of District's Financials and Budget to Actual YTD

#### Other Business

##### **Staff Reports**

District Counsel

If you are interested in obtaining any of the materials for the agenda, please reach out to Lynne Mullins at (407) 723-5935 or [mullinsl@pfm.com](mailto:mullinsl@pfm.com).



Interim Engineer  
District Manager  
**Supervisor Requests and Audience Comments**

**Adjourn**

**AUDITOR SELECTION COMMITTEE MEETING AGENDA**

- Roll Call to Confirm Quorum
- Review and Approval of Audit Documents
  - Audit RFP
  - Instructions to Proposers
  - Evaluation Criteria – with and without price
- Adjournment

If you are interested in obtaining any of the materials for the agenda, please reach out to Lynne Mullins at (407) 723-5935 or [mullinsl@pfm.com](mailto:mullinsl@pfm.com).





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# **Horse Trials Community Development District**

**Meeting Minutes of the July 22, 2025,  
Auditor Selection Committee Meeting**

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**MINUTES  
AUDITOR SELECTION COMMITTEE MEETING**

**FIRST ORDER OF BUSINESS**

**Roll Call to Confirm a Quorum**

The Auditor Selection Committee Meeting for the Horse Trials Community Development District was called to order on Tuesday, July 22, 2025, at 10:00 a.m. and was held at 999 Vanderbilt Beach Road, Suite 507, Naples, FL 34108.

Board Members listed below constituted a quorum.

Mason Rose	Board Member	
Brandon Yarusi	Board Member	(via phone)
Manny Cordova	Board Member	
Margaret Emblidge	Board Member	

Also present were:

Lynne Mullins	PFM	
Kevin Plenzler	PFM	(via phone)
Blake Firth	PFM	(via phone)
Audrey Ryan	PFM	(via phone)
Johnathan Johnson	Kutak Rock	(via phone)
Patrick Utter	Collier Enterprises	(via phone)

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Mullins called the meeting to order at 10:00 a.m. and confirmed quorum.

**SECOND ORDER OF BUSINESS**

**Review and Approval of Audit Documents**

- **Audit RFP Notice**
- **Instructions to Proposers**
- **Evaluation Criteria – with and without price**

Ms. Mullins gave an overview of the documents and recommended evaluation criteria with price.

The Board reviewed the audit documents.

On MOTION by Ms. Emblidge, seconded by Mr. Rose, with all in favor, the Board of the Horse Trials Community Development District approved the Audit Documents and Evaluation Criteria with price.

**THIRD ORDER OF BUSINESS**

**Adjournment**

There were no further questions or comments.

Ms. Mullins requested a motion to adjourn.

On MOTION by Ms. Emblidge, seconded by Mr. Rose, with all in favor, the July 22, 2025, Auditor Selection Committee Meeting for the Horse Trials Community Development District was adjourned.

\_\_\_\_\_  
Chair/Vice Chair

\_\_\_\_\_  
Secretary/Assistant Secretary



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# **Horse Trials Community Development District**

**Meeting Minutes of the July 22, 2025,  
Board of Supervisors' Meeting**

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**MINUTES  
BOARD OF SUPERVISORS' MEETING**

**Organizational Matters**

**FIRST ORDER OF BUSINESS**

**Roll Call to Confirm a Quorum**

The Board of Supervisors' Meeting for the Horse Trials Community Development District was called to order on Tuesday, July 22, 2025, at 10:01 a.m. and was held at 999 Vanderbilt Beach Road, Suite 507, Naples, FL 34108.

Board Members listed below constituted a quorum.

Mason Rose	Chairman	
Brandon Yarusi	Vice Chairman	(via phone)
Manny Cordova	Assistant Secretary	
Margaret Emblidge	Assistant Secretary	

Also present were:

Lynne Mullins	PFM	
Kevin Plenzler	PFM	(via phone)
Blake Firth	PFM	(via phone)
Audrey Ryan	PFM	(via phone)
Johnathan Johnson	Kutak Rock	(via phone)
Patrick Utter	Collier Enterprises	(via phone)

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no public comments at this time.

**THIRD ORDER OF BUSINESS**

**Consideration of the Meeting Minutes of  
the May 6, 2025, Organization Meeting**

The Board reviewed the minutes.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved the Minutes of the May 6, 2025, Organization Meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Meeting Minutes of  
the May 6, 2025, Landowners' Election**

The Board reviewed the minutes.

**ON MOTION** by Mr. Rose, and second by Ms. Emblidge, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved the Minutes of the May 6, 2025, Landowners' Election.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-30,  
Election of Officers**

Ms. Mullins reviewed the current slate of Officers and recommended adding Mr. Cordova as Assistant Secretary, and keeping all others the same.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved Resolution 2025-30, Election of Officers.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2025-31,  
Approving the FY 2025-2026 Annual  
Meeting Schedule**

Ms. Mullins reviewed the annual meeting schedule. She noted meetings would take place at 11:30 a.m., at the same location, on the following dates:

- December 3, 2025
- March 4, 2026
- June 3, 2026
- September 2, 2026

**ON MOTION** by Mr. Rose, and second by Ms. Emblidge, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved Resolution 2025-31, Approving the FY 2025-2026 Annual Meeting Schedule.

**EIGHTH ORDER OF BUSINESS**

**Business Matters**

**Consideration of PFM Financial  
Advisors LLC Agreement for Financial  
Advisory Services**

- **Disclosure of Conflicts of  
Interest and Other Important  
Municipal Advisory Information**

Ms. Mullins gave an overview of the agreement.

The Board reviewed the included disclosure and municipal advisory information.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved the PFM Financial Advisors LLC Agreement for Financial Advisory Services.

**NINTH ORDER OF BUSINESS**

**Ratification of Interlocal Agreement to Provide Potable Water, Wastewater, and Irrigation Water Utility Services**

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District ratified the Interlocal Agreement to Provide Potable Water, Wastewater, and Irrigation Water Utility Services.

**TENTH ORDER OF BUSINESS**

**Public Hearing on the District's Use of the Uniform Method of Levying, Collection and Enforcing Non-Ad Valorem Assessments**

- **Public Comments and Testimony**
- **Board Comments**
- **Consideration of Resolution 2025-32, Adopting the Uniform Method**

Ms. Mullins noted the hearing was advertised per Florida Statues and called for a motion.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District opened the Public Hearing on the District's Use of the Uniform Method of Levying, Collection, and Enforcing Non-Ad Valorem Assessments.

Ms. Mullins gave an overview of the resolution and noted the District will be using the Uniform Method of Collection.

There were no public comments at this time.

There were no Board comments at this time.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District closed the Public Hearing on the District's Use of the Uniform Method of Levying, Collection, and Enforcing Non-Ad Valorem Assessments.

Ms. Mullins called for a motion.

**ON MOTION** by Mr. Rose, and second by Ms. Emblidge, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved Resolution 2025-32, Adopting the Uniform Method.

**ELEVENTH ORDER OF BUSINESS**

**Public Hearing on the Adoption of the District's Fiscal Year 2025 Budget**

- **Fiscal Year 2025 Budget • Public Comments and Testimony**
- **Board Comments**
- **Consideration of Resolution 2025-33, Adopting Fiscal Year 2025 Budget and Appropriating Funds**

Ms. Mullins noted the hearing was advertised per Florida Statutes and called for a motion.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District opened the Public Hearing on the Adoption of the District's Fiscal Year 2025 Budget.

Ms. Mullins noted that the budget was an exhibit to the resolution and was the same overall budget that was previously approved.

There were no public comments at this time.

There were no Board comments at this time.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District closed the Public Hearing on the Adoption of the District's Fiscal Year 2025 Budget.

Ms. Mullins called for a motion.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved Resolution 2025-33, Adopting Fiscal Year 2025 Budget and Appropriating Funds.

**TWELFTH ORDER OF BUSINESS**

**Public Hearing on the Adoption of the District's Fiscal Year 2026 Budget**

- **Fiscal Year 2025 Budget**
- **Public Comments and Testimony**
- **Board Comments**

• **Consideration of Resolution 2025-34, Adopting Fiscal Year 2026 Budget and Appropriating Funds**

Ms. Mullins noted the hearing was advertised per Florida Statutes and called for a motion.

**ON MOTION** by Mr. Rose, and second by Ms. Emblidge, with all in favor, the Board of Supervisors for the Horse Trials Community Development District opened the Public Hearing on the Adoption of the District's Fiscal Year 2026 Budget and Appropriating Funds.

Ms. Mullins noted that the budget was an exhibit to the resolution and was the same overall budget that was previously approved.

There were no public comments at this time.

There were no Board comments at this time.

**ON MOTION** by Mr. Rose, and second by Ms. Emblidge, with all in favor, the Board of Supervisors for the Horse Trials Community Development District closed the Public Hearing on the Adoption of the District's Fiscal Year 2026 Budget and Appropriating Funds.

Ms. Mullins called for a motion.

**ON MOTION** by Mr. Rose, and second by Ms. Emblidge, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved Resolution 2025-34, Adopting Fiscal Year 2026 Budget and Appropriating Funds.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of the Fiscal Year 2026 Budget Funding Agreement**

Ms. Mullins noted the agreement was with Collier Land Holdings, LTD and CDC Investment Properties, LLC to fund the Fiscal Year 2026 budget.

The Board reviewed the agreement.

**ON MOTION** by Mr. Rose, and second by Ms. Emblidge, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved the Fiscal Year 2026 Budget Funding Agreement.

**FOURTEENTH ORDER OF BUSINESS**

**Public Hearing on the Adoption of District Rules of Procedure**

- **Presentation of the Rules of Procedure**
- **Public Comments and Testimony**
- **Board Comments**
- **Consideration of Resolution 2025-35, Adopting Rules of Procedure**

Ms. Mullins noted the hearing was advertised per Florida Statutes and called for a motion.

**ON MOTION** by Ms. Emblidge, and second by Mr. Yarusi, with all in favor, the Board of Supervisors for the Horse Trials Community Development District opened the Public Hearing on the Adoption of District Rules of Procedure.

Ms. Mullins noted the resolution is to adopt the Rules of Procedure, which under Chapter 190 of the Florida Statutes, provides the Board with the authority to adopt the rules prescribing the power and duties of District officers and to conduct District business. The rules are consistent with CDD statutory requirements and are standard rules recommended by District Counsel.

There were no public comments at this time.

There were no Board comments at this time.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District closed the Public Hearing on the Adoption of District Rules of Procedure.

Ms. Mullins called for a motion.

**ON MOTION** by Mr. Rose, and second by Ms. Emblidge, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved Resolution 2025-35, Adopting Rules of Procedure.

**FIFTEENTH ORDER OF BUSINESS**

**Consideration of Funding Request No. 2**

The Board reviewed the funding request.

Ms. Mullins noted this funding request was for District Management services.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the Board of Supervisors for the Horse Trials Community Development District approved Funding Request No. 2.

**SIXTEENTH ORDER OF BUSINESS**

**Other Business**

**Staff Reports**

**District Counsel –** No report.

**District Manager –** No report.

**Interim Engineer –** No report.

**SEVENTEENTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

Mr. Utter gave an update on the zoning documents, funding, and permitting. He is expecting to go to the Planning Commission in September and the County Commission in October. The utility agreement will go before the County Commission Board in August. He gave an overview of the agreement and the process of funding. He noted it will take about 2.5 years to have water and sewer at the site. The Water Management District permit is still being worked on. The Core permit is about a year from being completed.

There was brief discussion regarding the utility agreement. Mr. Utter noted he does not expect any issues.

There were no further comments at this time.

**EIGHTEENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Mullins called for a motion.

**ON MOTION** by Ms. Emblidge, and second by Mr. Rose, with all in favor, the July 22, 2025, Board of Supervisors' meeting for the Horse Trials Community Development District was adjourned.

\_\_\_\_\_  
**Secretary/Assistant Secretary**

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**Chairman/ Vice Chairman**



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# **Horse Trials Community Development District**

**Appointment of Auditor Selection Committee**



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# **Horse Trials Community Development District**

**Statement of Qualifications  
for the Position of District Engineer**

AUGUST 14TH, 2025  
3:00 PM

PANTHER  
CORRIDOR  
SSA19

WRA / SSA19

AF-1

AF-2

VIL  
CE

S.R. 29





# REQUEST FOR QUALIFICATIONS FOR ENGINEER SERVICES FOR THE HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT

Letter of  
Interest



7400 Trail Blvd, Suite 200, Naples, FL 34108  
LJA.com • FBPR: 31200 • FDACS: LB8569

Point of Contact

 Ted Tryka, III, PE  
 Project Manager  
 239.597.3111  
 etryka@lja.com

August 14, 2025

PFM Group Consulting LLC  
3501 Quadrangle Blvd.  
Suite 270  
Orlando, Florida 32817

Re: Request for Qualifications for Engineering Services for the Horse Trials Community Development District  
Due: August 14, 2025 @ 3:00 pm via UPS Delivery

Dear Selection Committee:

LJA Engineering, Inc., is pleased to submit this Letter of Interest and qualifications for engineering services for the Horse Trials Community Development District. I will serve as the District Engineer and will be responsible for all District meetings, construction services and other engineering tasks.

We currently serve as the District Engineer for for the Brightshore Community Development District, Ave Maria Stewardship District, the Big Cypress Stewardship Community District, the Corkscrew Crossing Community Development District the Key Marco Community Development District, and the Winding Cypress Community Development District. Through past projects, our Principals and staff have developed trusted professional relationships with various private and municipal clients. These relationships benefit both of us; the District receives the highest value and project scopes tailored to each individual project manager and we, in turn, receive the gratification of being able to practice our profession in the local community.

We take pride in our collaborative approach, ensuring clear communication with Board members, District staff, and stakeholders throughout every phase of planning, design, and implementation. Our team is well-versed in the regulatory frameworks governing special districts and has successfully supported similar communities throughout Florida.

We appreciate the opportunity to be considered and welcome the chance to discuss how our experience and capabilities align with the needs of the District. Please feel free to contact us with any questions or to request additional information.

Sincerely,

Ted Tryka, III, PE  
Principal in Charge  
Planning Director



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**BRIEF HISTORY**

LJA was established to be the premier engineering firm across the southeastern US and beyond by providing high-quality, innovative, and cost-effective services to our clients. From the beginning, the firm stood out by recognizing the importance of quality engineering solutions amid a culture of visionary leadership and collaborative delivery. Our reputation is built upon a 52-year legacy of mutual trust – among our staff and our clients – driving our commitment to deliver the best solutions for complex building and business challenges.

Founded in 1972 when John “Dutch” Lichliter established The Lichliter Company, Bill Jameson joined the firm in 1976 as president and the firm was renamed Lichliter/Jameson & Associates. The firm evolved into LJA Engineering, Inc. in 2011, as it is known today. At LJA, we continue to build upon our reputation, while broadening our knowledge and constantly striving to be better.

**OFFICE LOCATIONS**

Our headquarters is located in Houston, TX, with several offices in Southeast United States. The primary office servicing the Horse Trials Community Development District is our Naples, FL office located at 7400 Trail Blvd., Suite 200, Naples, FL 34108.

Our staff includes licensed professional engineers, certified planners, certified inspectors, surveyors, environmental specialists, utility coordinators, public involvement specialists, landscape architects and CAD technicians. We operate with a team-based model, ensuring continuity and subject-matter expertise across all phases of service.

All team members assigned to District projects are experienced and familiar with applicable permitting, environmental, and design standards.

**UNDERLYING PHILOSOPHY IN PROVIDING SERVICES**

Our guiding philosophy centers around service, stewardship, and strategic delivery. We view each project as an opportunity to contribute to the public good—improving safety, sustainability, and quality of life. We take pride in tailoring solutions to meet the unique needs of each client and community, while adhering to strict quality, schedule, and regulatory requirements.

Our approach emphasizes:

- » Collaboration and Communication
- » Accountability
- » Efficiency and Responsiveness
- » Technical Excellence
- » Community Impact

**Firm Information**

53

YEARS IN BUSINESS

3,000 +

EMPLOYEE-OWNERS

100%

EMPLOYEE OWNED

80 +

OFFICES

**OFFICE PROVIDING SERVICES**

Naples

7400 Trail Blvd, Suite 200  
Naples, FL 34108



## KEY PERSONNEL

### **Edward F. "Ted" Tryka, III, P.E.**

#### *Vice President & Project Manager*

Ted shall be authorized and responsible to act on behalf of LJA with respect to directing, coordinating and administering all aspects of the services to be provided and performed. He will also attend all District meetings and see to other engineering tasks. Ted is Principal in Charge and project manager for multiple projects, supervising staff engineers in design and plan preparation activities. In addition to his supervisory duties, Ted commonly involves himself personally in the design/engineering process. This approach ensures upper-level attention to detail. As his project experience demonstrates, Ted is experienced in a number of civil engineering disciplines. Ted's projects have included the Santa Barbara Boulevard 6-Laning, Rattlesnake-Hammock Road 6-Laning, Livingston Road 6-Laning and most recently the Goodlette-Frank Road Extension project from Immokalee Road to the Pelican Marsh Over-Crossing. Ted has also served as Project Manager for projects in the Village of Estero (Estero Parkway), City of Bonita Springs (Downtown Redevelopment Project, Old 41 Road 4-Laning) and Lee County (Summerlin Road 6-Laning and Overpass over College Parkway). Ted also currently serves as the District Engineer for multiple Community Development Districts.

*Ted is prequalified in FDOT Work Groups 3.1, 3.2 and 7.1.*

### **Dominick J. Amico, Jr., P.E.**

#### *Senior Vice President & Principal in Charge*

Dominick is a Senior Vice President of LJA and has over 40 years of experience in all aspects of civil engineering, master planning, stormwater engineering, and utility engineering. Having lived in Southwest Florida for over 50 years, he is thoroughly familiar with local conditions and issues. He acts as principal-in-charge and project manager for numerous projects, directing all aspects of the engineering process and assuming responsibility for ultimate quality control. Project management experience includes DRI sized projects including various housing types, golf course engineering speciation, subdivisions, commercial development, industrial including government and medical, utilities, zoning, ERP, FDEP, schools, roads and other assorted experience gained over the course of the past 40 years. Dominick's areas of concentration within the civil engineering discipline are stormwater and drainage, utilities (sanitary, potable, reuse), site development, permitting, zoning, park planning and construction. He is especially versed in the latest water quality analysis methods, treatment, Best Management Practices, rules and technology.

*Dominick is prequalified in FDOT Work Groups 3.1, 3.2 and 7.1.*

### **James A. Carr, P.E.**

#### *Vice President*

Jim is a Vice President of LJA, a Naples native, has over 30 years of local engineering experience in Southwest Florida. He has served as principal in charge and project manager for many projects of various size and scope for both public and private developments. As a project manager and designer, Jim has led his team on the planning, design, coordination, permitting, construction and bidding assistance and all aspects of project management. Projects include commercial shopping centers, mixed use, residential subdivisions, multi-family, high-rise towers, golf course development and clubhouses, public schools and government buildings, roadway and utility and drainage projects.

*Jim is prequalified in FDOT Work Group 7.1.*

We have listed only key personnel for brevity; however, the size of our office is comprised of:

- » Five (5) Professional Engineers (PE)
- » Three (3) Professional Surveyors & Mappers (PSM)
- » One (1) Registered Landscape Architect (RLA)
- » One (1) Certified Planner (AICP)
- » Five (5) Engineering Interns (EI)
- » Five (5) 2-Man Survey Crews
- » CAD Technicians
- » Surveying Technicians
- » Graphic Designer
- » Engineering/Planning/Permitting Coordinators



LJA Engineering, Inc. is not certified as a Minority Business Enterprise (MBE).

While we do not hold a formal MBE certification, our firm is fully committed to fostering diversity, equity, and inclusion in all aspects of our operations. We actively support and seek opportunities to collaborate with MBE, WBE (Women Business Enterprise), and other disadvantaged or small business enterprises as part of our project teams whenever feasible.

We recognize the value that diverse perspectives bring to our industry and to the communities we serve, and we remain dedicated to contributing to a more inclusive and equitable business environment.



The workload and responsibilities of a District Engineer can vary greatly due to unforeseen issues, new legal requirements or changes directed from the Board. Our experience as the District Engineer for the Ave Maria Stewardship Community District, the Big Cypress Stewardship District, the Corkscrew Crossing Community Development District, the Winding Cypress Community Development District, and the Key Marco Community Development District has prepared us to be flexible with our scheduling in order to meet these varied time requirements. Budgets are typically set for each fiscal year by the Board. LJA will work with the Board to agree upon a budget and make a commitment to stay within that budget each year.

LJA maintains a workload of many private and public sector clients. However, our main concern is for our clients' needs, and we will not accept additional work if there is the possibility of disrupting the needs of a current client. Professional time management permits LJA's team to keep our clients' needs a top priority.



LJA Engineering, Inc. is the District Engineer to the Big Cypress Stewardship District, the Brightshore Community Development District, the Ave Maria Stewardship Community District, the Corkscrew Crossing Community Development District, the Winding Cypress Community Development District, and the Key Marco Community Development District, as such, is thoroughly familiar with the requirements of an engineer serving a special district.

## BIG CYPRESS STEWARDSHIP DISTRICT

Collier County, FL

The Big Cypress Stewardship District ("BCSD") is currently a 22,000-acre private land holding in eastern Collier County. The District was formed by an Act of the Florida Legislature in 2004 and is a 189/289 special district. The land is currently used for agriculture, primarily row crops and grazing. A portion of the land holding is proposed for conversion to development under Collier County's Rural Lands Stewardship Area program. This portion of the land is currently under review for Stewardship Receiving Area (SRA) and Stewardship Sending Area (SSA). The SRA will be the area which "receives" development credits and the SSA's are areas that generate stewardship credits that are "sent" to the SRA. The majority of the land being designated SRA and SSA is currently in agriculture either in active fields or stormwater reservoirs supporting the drainage of the fields.

Careful planning and execution of the development plan will be necessary in the future to assure that the agricultural uses of the property do not come into conflict with the re-development activities. Potential conflicts that could present themselves include opposing and diverse traffic streams, stormwater issues, competition for natural resources, and other facilities that will require solutions.

We are local to Southwest Florida, conveniently located to the site and local, government offices and maintain excellent relationships with officials in those offices. We understand the workings of a special District due to our involvement as District engineer in the only other operational Stewardship Districts in Southwest Florida. Typically, the following services are required of a District engineer:

- » Preparation and supervision of construction projects within the CDD
- » Inspection and reporting on the District facilities
- » Assist in the preparation of the annual maintenance budget.
- » Attend all Board of Supervisor meetings – implement the policies of the Board
- » Additional duties as directed by the Board
- » Preparation of Reports for bond issuances describing the nature, extent, and costs of proposed District facilities and infrastructure.
- » Preparation of legal descriptions of District boundaries and District properties.
- » Preparation of Facility Reports showing the locations and descriptions of District owned and maintained facilities.

We have been the lead engineering consultant on this project since 2004. Due to our relationship with the land owners staff engineer, we have full knowledge of the operation of the agricultural drainage system. Water level monitoring and modeling has been carried out through the years; all of these records are in our files. Preparation of water control plans and other engineering studies and designs can be carried out with a minimum amount of research into existing conditions. Our experience includes in-depth utility studies and master planning efforts, master stormwater management planning and design, water re-use planning, local private and public roadway engineering and planning, earthworks, floodway restoration, electric line routings, and buffering plans amongst other engineering studies.

## AVE MARIA STEWARDSHIP COMMUNITY DISTRICT

Collier County, FL

The Ave Maria Stewardship Community District was created in 2004 by a Special Act of the Florida Legislature. Its purpose is to provide infrastructure, including community development systems, facilities, services, projects, and improvements to the Ave Maria Community. We have served as the District Engineer since the inception of the District in 2005.

We have provided the following services to the District:

- » Oversight of construction projects within in the District
- » Assist in annual budget preparations
- » Attend all Board Supervisor meetings
- » Implement policies set by the Board
- » Engineer's Reports for bond issuances and refinancing of bonds
- » Selecting and maintaining annual contractor's list
- » Design and permitting of minor traffic, safety, and intersection improvement projects
- » Prepare and maintain Facility Reports of District owned and maintained infrastructure
- » Review construction plans and plats within the District
- » Review and certify payment requisitions for District projects
- » Respond to resident inquiries submitted to staff pertaining to District facilities

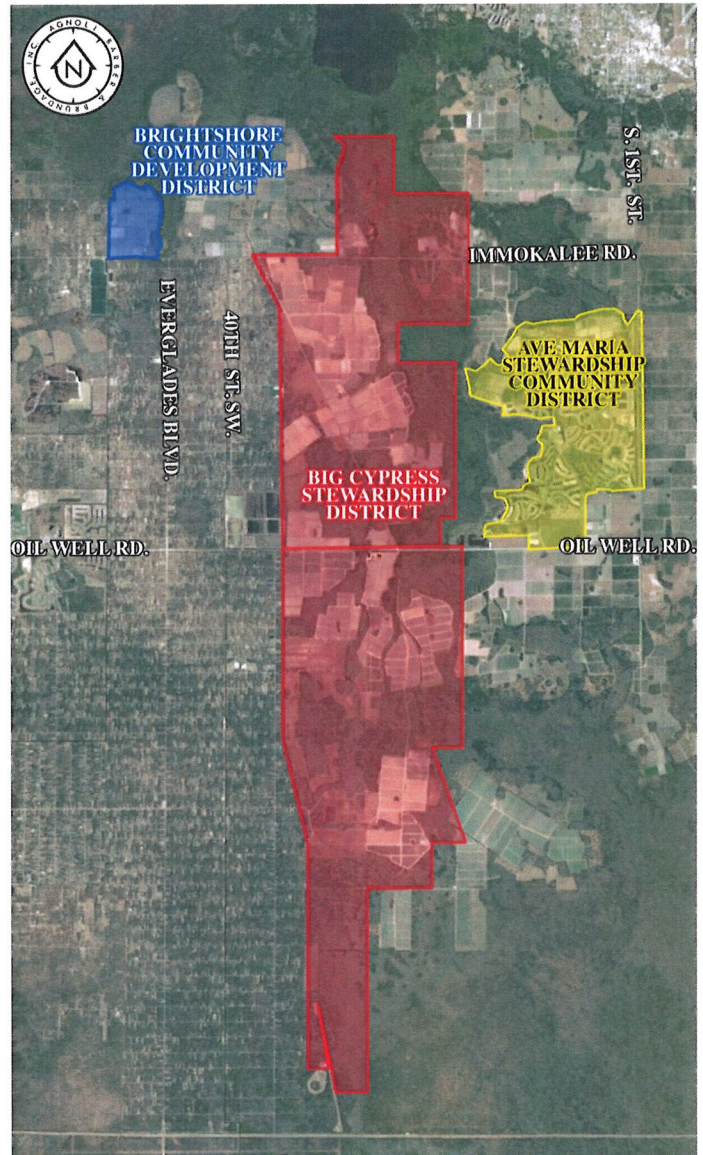
## BRIGHTSHORE COMMUNITY DEVELOPMENT DISTRICT

Collier County, FL

The Brightshore Community Development District was created in 2022 by a Special Act of the Florida Legislature. Its purpose is to provide infrastructure, including community development systems, facilities, services, projects, and improvements to the Brightshore community. We have served as the District Engineer since the inception of the District.

We have provided the following services to the District:

- » Assist in annual budget preparations
- » Attend all Board Supervisor meetings
- » Prepare Engineer's Report in preparation for bond issuance



## WINDING CYPRESS COMMUNITY DEVELOPMENT DISTRICT

Collier County, FL

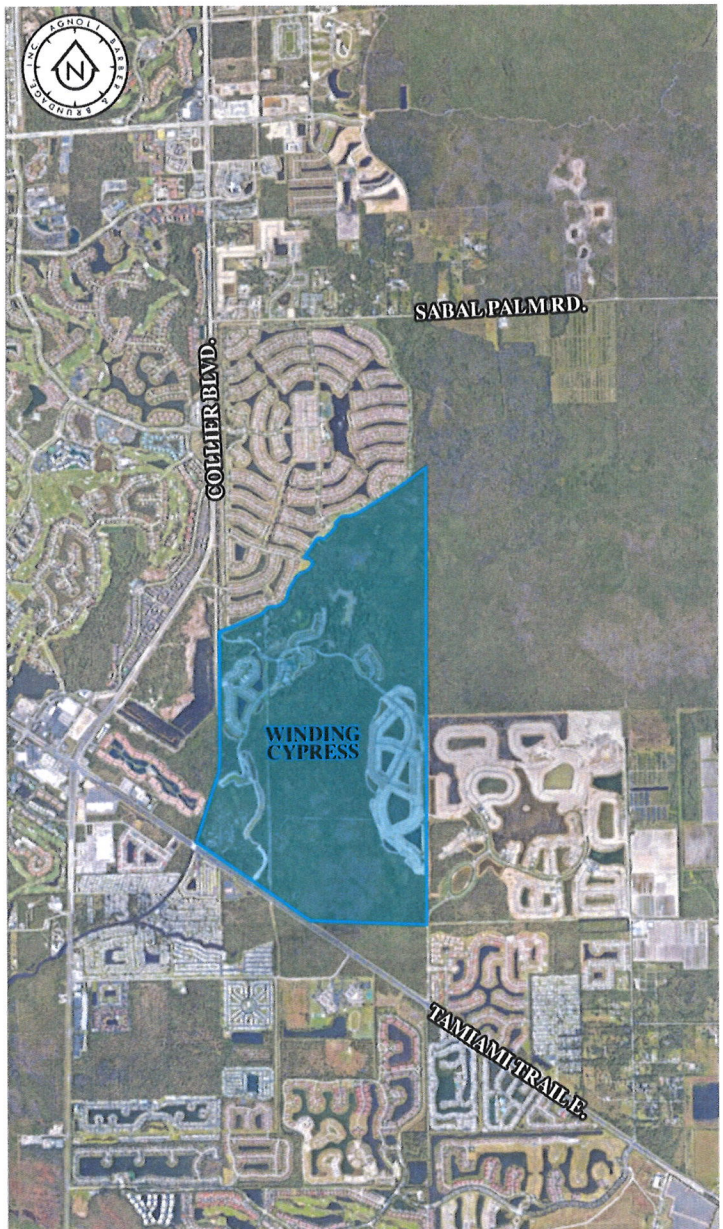
Winding Cypress Community Development District (the "District") contains approximately 358.06 acres and is located in the unincorporated area of Collier County. The development site is located at the Northeast quadrant of the intersection of Tamiami Trail East (US 41) and Collier Boulevard (CR-951). There is a 25.1-acre parcel of land located within the external boundaries of the District that is excluded from the boundaries of the District. Said parcel of land is encumbered with a conservation easement recorded in O.R. Book 5056, Pg. 3117 of the Public Records of Collier County, Florida and will receive no benefit from the proposed improvements to be provided by the District. The District consists of 781 single-family residential units along with a community amenity center. In addition, there are 29 water management lakes which total 83.4 acres.

The primary function of the District is to operate and maintain the stormwater management system and associated preserves areas. The system conveys runoff from the individual residential lots via a system of gutters, inlets, piping into the lakes for treatment purposes. The lakes within the District are designed with large pipe interconnects that allow for the cross conveyance of the stormwater runoff from lake to lake and ultimately into the adjacent wetland slough system.

To ensure compliance with the SFWMD regulatory requirements, control structures have been installed on the outfall pipes leaving the lakes that serve to regulate the individual lake levels. The overall project designs provide for a regulated outfall point from the onsite stormwater treatment network into the natural wetland slough system that expands through the center of the development.

Our services to the district include:

- » Attend all Board of Supervisor meetings.
- » Implement policies of the Board of Supervisors.
- » Inspection and reporting on the District facilities.
- » Prepare construction plans and supervision of projects within the CDD.
- » Assist the District Manager in answering questions/concerns from residents.
- » Preparation of reports for bond issuances.
- » Preparation of facility reports of district owned infrastructure.



## KEY MARCO COMMUNITY DEVELOPMENT DISTRICT

Collier County, FL

The Key Marco Community Development District (the "District") consists of approximately 174 acres and is located east of Marco Island in Collier County. The District is bounded on the north by SR 92, on the south by Caxambas Pass, on the west by Barfield Bay and on the east by Blue Hill Creek.

The terrain is rolling with elevations within the district ranging from 2 to 37 NAVD. The community is served by an entry from SR 92. A roadway extends from the entrance approximately 3,500 LF to a bridge over Blue Hill Creek. The bridge consists of 2-lanes with 13 spans at 38'-6" spacing with a total length of just over 500 LF. The roadway network continues south approximately 2.5 miles to serve the remainder of the homesites and the marina at Highland Point. The water management system functions via roadside swales which discharge through control structures to the surrounding tidal waters.

Ancillary to the roadway system, the District operates and maintains street lighting, entry gate access, and landscaping. The District also supplies irrigation water to the CDD controlled grounds through a well field, retention pond and a pump station system which distributes the water through a network of delivery lines and is responsible for managing electric, repair and maintenance costs for this service.

Our services to the district include:

- » Attend all Board of Supervisor meetings.
- » Implement policies of the Board of Supervisors.
- » Inspection and reporting on the District facilities.
- » Prepare construction plans and supervision of projects within the CDD.
- » Assist the District Manager in answering questions/concerns from residents.
- » Preparation of reports for bond issuances.



## CORKSCREW CROSSING COMMUNITY DEVELOPMENT DISTRICT

Lee County, FL

The Corkscrew Crossing Community Development District was created in 2022 by a Special Act of the Florida Legislature. Its purpose is to provide infrastructure, including community development systems, facilities, services, projects, and improvements to the Corkscrew Crossing community. We have served as the District Engineer since the inception of the District in 2023.

We have provided the following services to the District:

- » Assist in annual budget preparations
- » Attend all Board Supervisor meetings
- » Engineer's Reports for bond issuances
- » Review construction plans and plats within the District

### OTHER CDDS AND MSTUS

We also serve as the Engineer of Record annually for Pelican Bay Services Division, Heritage Greens CDD and Forest Lakes MSTU, all within Collier County.



## OTHER RELEVANT COLLIER COUNTY PROJECTS

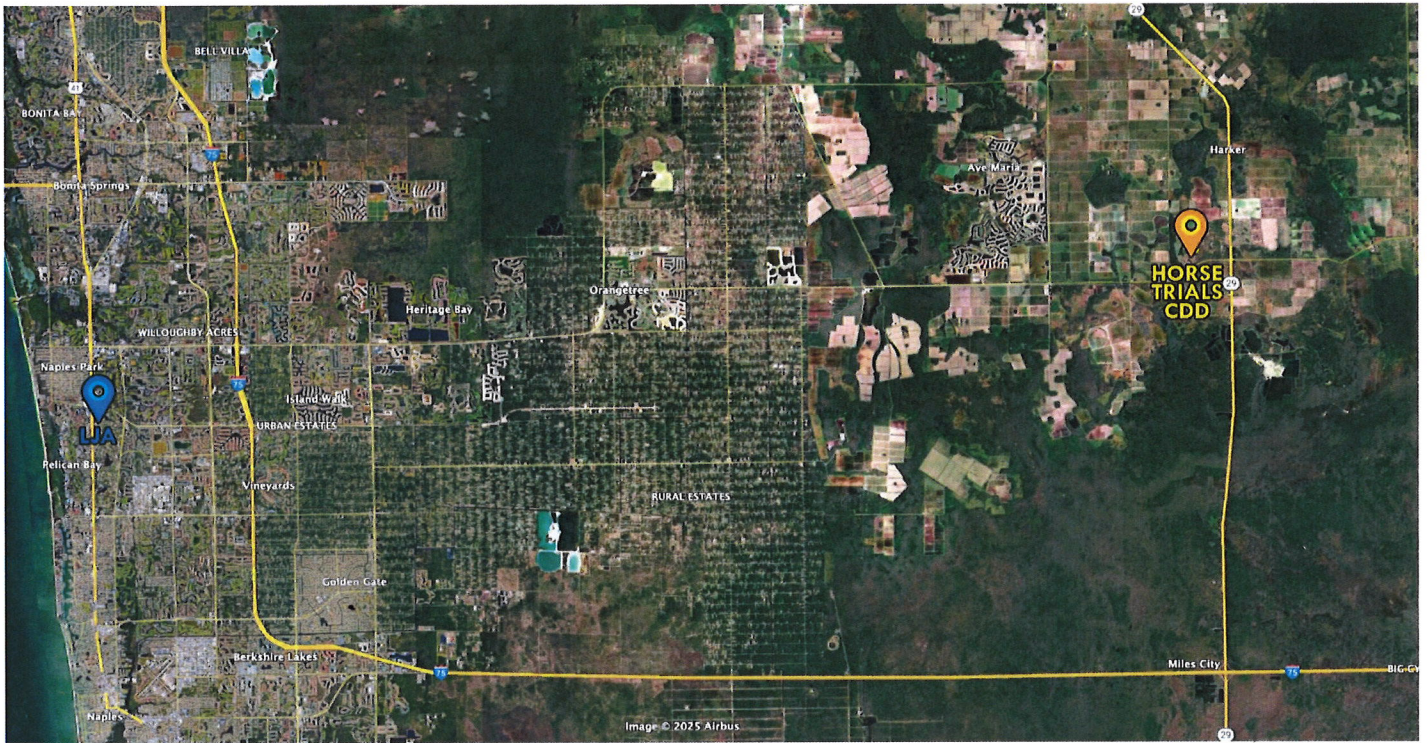
We have significant project experience in Collier County and the surrounding municipalities. We have compiled the following sample list of projects located in Collier County for which we have performed design services, surveying and permitted. These projects include tasks that the CDD may require and for which our team is experienced. Those marked with an asterisk (\*) have project information provided in Section F of Form 330. Pursuant to the instructions for Form 330, we may only provide ten (10) projects for consideration. We feel those projects provided in Section F of Form 330 are representative of our experience with developments like the CDD. Should you wish to see additional project experience, we are happy to provide that information to you.

- » Collier Villages\*
- » Whippoorwill Lane Marbella Lakes Drive Connection Design Build\*
- » Goodlette-Frank Road Extension\*
- » Picayune Strand Restoration Design-Build Project – USACE-FDOT-Collier County
- » Innovation Drive and Roundabout Improvements – Arthrex, Inc\*
- » Arthrex Blvd and Roundabout Improvements – Arthrex, Inc\*
- » Corkscrew Road Intersection Improvements at Wildcat Drive\*
- » Santa Barbara Boulevard Extension\*
- » Rattlesnake Hammock Road 6-Laning
- » Livingston Road Phase II 6-Laning
- » White Boulevard at Cypress Canal Bridge Replacement
- » Lely Area Stormwater Improvements Project (“LASIP”)\*
- » Lely Main Canal Extension
- » LASIP Santa Barbara Boulevard Canals
- » LASIP Lely Manor Outfalls 3 & 4
- » LASIP Lely Manor North Outfall
- » LASIP County Barn Road Improvements
- » LASIP Phase 1B
- » LASIP Wingsouth Improvements
- » Vanderbilt Beach Road & Strada Place Intersection Improvements
- » J&C Boulevard Improvements
- » Yahl Street Improvements
- » Taylor Road Improvements
- » Enterprise Avenue Intersection Improvements
- » Radio Road at Davis Boulevard
- » Sabal Palm Road
- » Immokalee Road Greenway
- » Collier Boulevard Greenway
- » Immokalee Sidewalks
- » Immokalee Sidewalks Phase II
- » South Bayshore Drive Corridor Improvements
- » Golden Gate City Drainage Improvements – NW Quadrant
- » Immokalee Stormwater Downtown Improvements
- » Immokalee Stormwater Improvements – Phase II
- » Wiggins Pass Road Outfall Design
- » Radio Road 16" Watermain Extension
- » Collier’s Reserve\*





LJA Engineering, Inc. is located in Collier County on U.S. 41 in North Naples. Travel from our office to the Horse Trials Community Development District is approximately 30 miles (approximately 45 minutes).

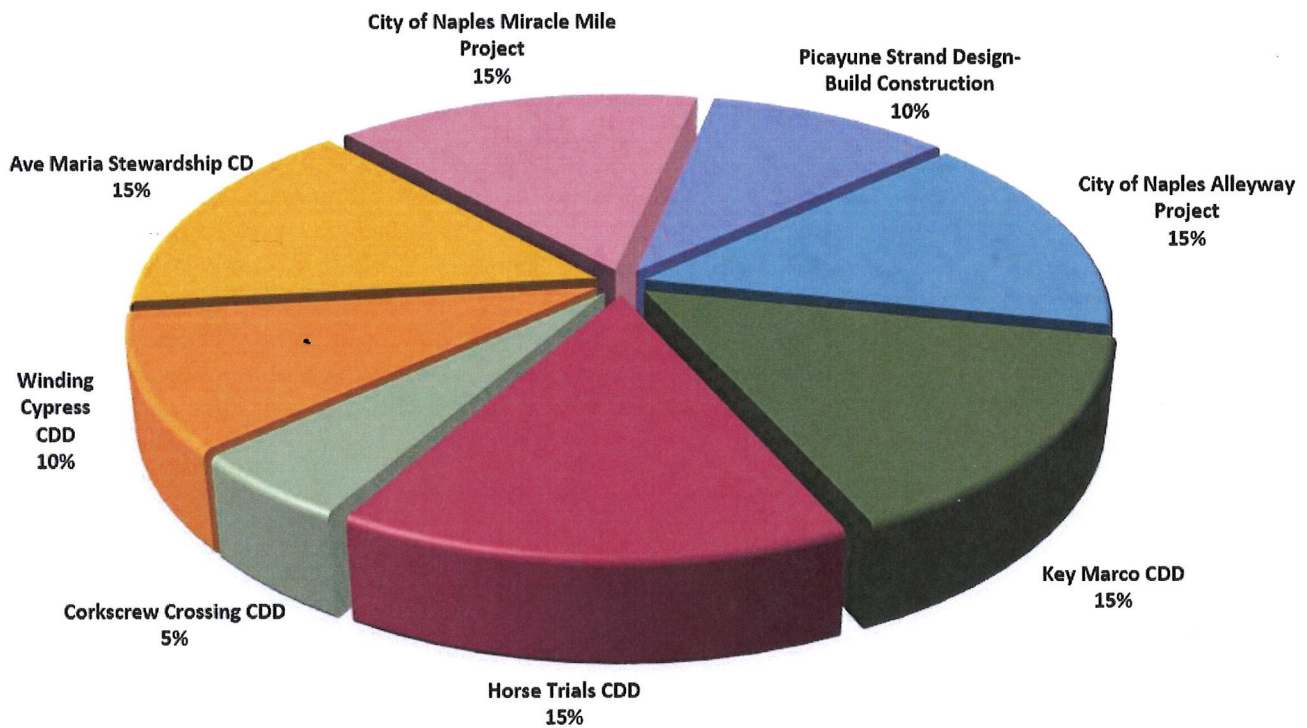




At the beginning of each every week, the Naples, FL LJA office has a project workload meeting where we asses current workloads and project priorities. All our management and staff are engaged and involved in the day-to-day activities of our firm. This business dynamic allows LJA to have great maneuverability in the face of constantly evolving and changing projects. After all, an effective team moved fluidly with the ability to react and change directions as needed.

A fair amount of our district engineer’s workload is in the construction phase which will ensure Ted Tryka’s availability for this project. Similarly, his support staff of engineers and technicians will have comparable time available to assist on this project as necessary. The pie chart below illustrates the resources that can be dedicated to this project projected in the next year.

**PROJECTED WORKLOAD**





As this Community Development District (CDD) is newly established, our firm has not yet been directly awarded any work by the district itself, other than functioning as its interim District Engineer. However, we bring substantial relevant experience having worked extensively on this project site for other clients, including developers and contractors involved in the district's development.

Our prior work on this site has given us valuable insight into the local conditions, site constraints, and overall project scope, which uniquely positions us to provide informed, efficient, and high-quality engineering services to the district moving forward.

We look forward to leveraging our existing knowledge and relationships to support the district's goals and ensure successful project delivery.



# ARCHITECT-ENGINEER QUALIFICATIONS

## PART I - CONTRACT-SPECIFIC QUALIFICATIONS

### A. CONTRACT INFORMATION

1. TITLE AND LOCATION <i>(City and State)</i> Request for Qualifications for Engineering Services for the Horse Trials Community Development District	
2. PUBLIC NOTICE DATE 07/15/2025	3. SOLICITATION OR PROJECT NUMBER N/A

### B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE Edward F. ("Ted") Tryka, III, P.E., Vice President		
5. NAME OF FIRM LJA Engineering, Inc.		
6. TELEPHONE NUMBER (239) 597-3111	7. FAX NUMBER (239) 566-2203	8. E-MAIL ADDRESS etryka@lja.com

### C. PROPOSED TEAM

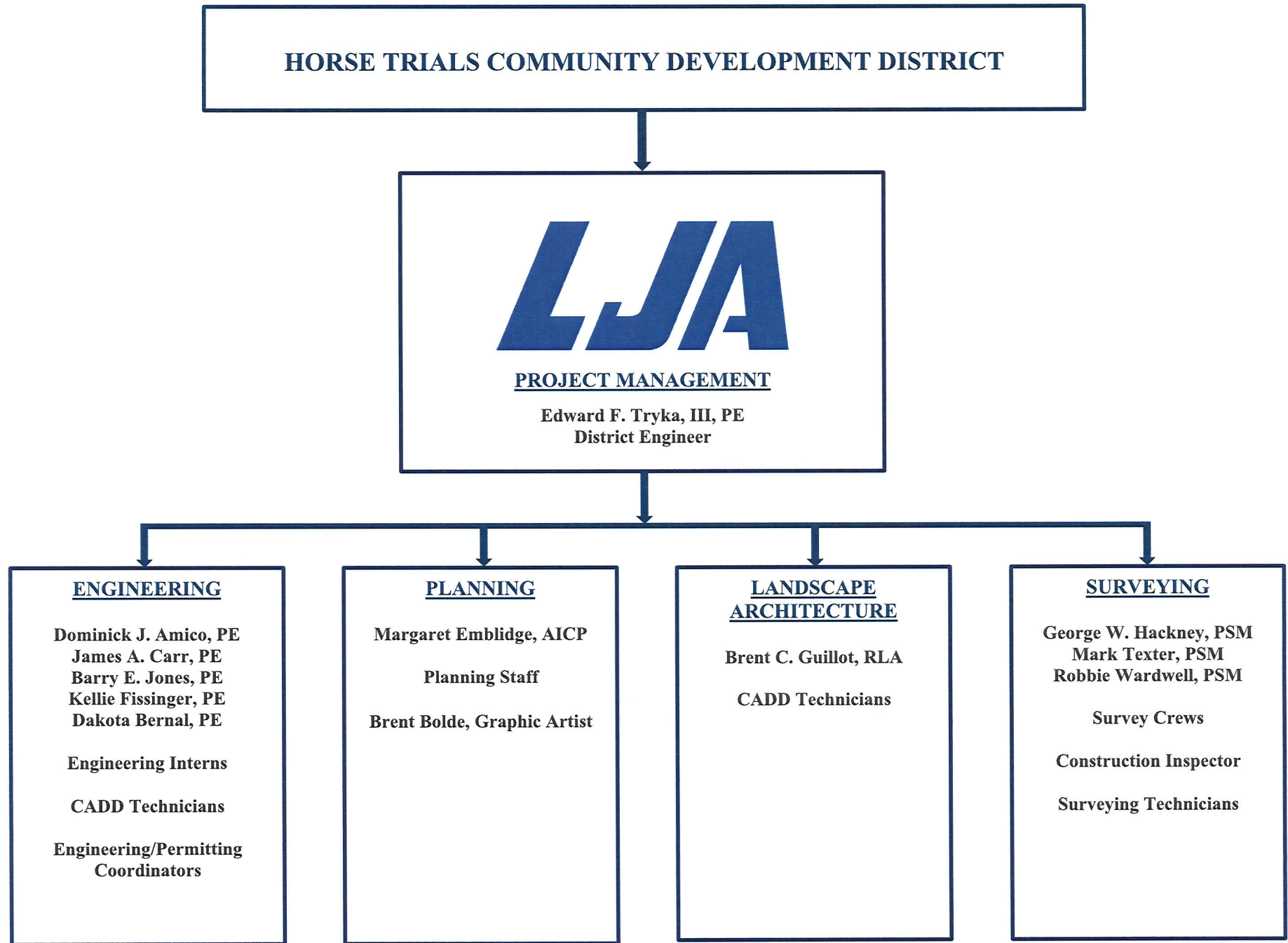
*(Complete this section for the prime contractor and all key subcontractors.)*

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	<input checked="" type="checkbox"/>				LJA Engineering, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	7400 Trail Boulevard, Suite 200 Naples, FL 34108	District Engineer: storm water systems and other public improvements.
b.					  <input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.					  <input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.					  <input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					  <input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					  <input type="checkbox"/> CHECK IF BRANCH OFFICE		

### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

(Attached)

D. ORGANIZATIONAL CHART OF PROPOSED TEAM



**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME  Edward F. ("Ted") Tryka, III, P.E.	13. ROLE IN THIS CONTRACT  District Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 29	b. WITH CURRENT FIRM 1

15. FIRM NAME AND LOCATION *(City and State)*  
LJA Engineering, Inc. (Naples, Florida)

16. EDUCATION <i>(Degree and Specialization)</i>  Bachelor of Science Environmental Engineering University of Syracuse (NY) 1994	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>  Florida Licensed Professional Engineer No. 60284
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
FDOT Prequalified in Work Groups 3.1, 3.2 and 7.1; FDOT Specifications Package Preparation Training for Consultants Certificate of Completion (2019); Member of Lee County Metropolitan Planning Organization Citizen's Advisory Committee

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Ave Maria Stewardship Community District Engineer (Ave Maria, Florida)	Ongoing	Ongoing
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm District Engineering - Manage district infrastructure; plan review for new projects within the town; design and permit minor infrastructure improvements; provide Engineer's Reports for bond issuance; attend Board meetings and advise Board members; on-call services. Budget: \$85,000/year.		
Corkscrew Crossing Community Development District	Ongoing	Ongoing
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm District Engineering - Manage district infrastructure; plan review for new projects within the CDD; design and permit minor infrastructure improvements; provide Engineer's Reports for bond issuance; attend Board meetings and advise Board members; on-call services. Budget: \$10,000/year.		
City of Bonita Springs Downtown Redevelopment Project	2016	2017
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Engineer of Record - Downtown improvements along Old US 41 from Tennessee St. to Terry St.; stormwater mgmt. and water quality improvements design with the goal of providing the highest amount of water quality treatment credits possible for the 400+ acre drainage area; surveying; permitting \$863,400 (Design) \$16 Million (Construction)		
Whippoorwill Lane Marbella Lakes Connection Design Build (Naples, FL)	2022	2023
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Engineer of Record - Project involved new roadway construction to connect existing Marbella Lakes Drive to Whippoorwill Lane. In addition to widening, medians and turn-lanes, four new roundabouts were added to provide traffic calming. The project included traffic signals, lighting, permitting, and surveying. \$500,000 design, \$4.5M construction.		
Arthrex Roadway Design	2018	2019
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Engineer of Record - Arthrex property transformed from a business park into a campus setting. Traffic calming by removing one quarter mile of Innovation Boulevard and adding two single-lane roundabouts at Arthrex Blvd. and Innovation Blvd. Sidewalks & pathways added to interconnect the entire property. Permitted through County & SFWMD. (\$2 mil. total cost)		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME  Dominick J. Amico, P.E.	13. ROLE IN THIS CONTRACT  President/Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 42	b. WITH CURRENT FIRM 1

15. FIRM NAME AND LOCATION *(City and State)*  
LJA Engineering, Inc. (Naples, Florida)

16. EDUCATION <i>(Degree and Specialization)</i>  Bachelor of Science, Civil Engineering University of South Florida (1983)	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>  Florida Licensed Professional Engineer No. 39382
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
FDOT Prequalified in Work Groups 3.1, 3.2 and 7.1; Member of: Florida Engineering Society, NSPE, FICE; 2019 FES Calusa Chapter Outstanding Technical Award; CBIA Board of Directors;

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Collier Villages (Rural Collier County, Florida)	Ongoing	Ongoing
a. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Lead engineering consultant since 2004; first ever surveying; over 100 miles of wetland jurisdiction line location; binding jurisdictional determination for lands; preparation of land plans for proposed developments; designed land conversion surface water management plan; SFWMD permitting; roadway; prepared utility master plan and coordination with County utilities (basis of Interlocal Agreement between Collier County and Big Cypress Stewardship District)		
Big Cypress Stewardship District	Ongoing	Ongoing
b. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Prior to merging with LJA in 2024, ABB has been District Engineer since formation in 2004; all tasks relating to being District Engineer close communication with landowner's engineering staff to develop Collier Villages (above). Current services include master stormwater permitting and major utility drainage and permitting.		
Collier's Reserve	1988 - 1995	1990
c. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Lead design firm responsible for coordination of all others' work for 500-acre DRI. Complete permitting effort from DRI/ADA through subdivision approval. Permitting: SFWMD, FDEP, Coast Guard (vehicular and golf cart bridges), Collier County, NPDES and others. Golf Course was designed by Arthur Hills.		
Highland Woods Golf & Country Club (Bonita Springs, FL)	@1997	
d. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Site development and permitting for 300-acre mixed use golf residential project. Services were from zoning through construction including SFWMD, DEP, USACE and all local permits.		
Copper Leaf at The Brooks & Spring Run Golf Club	2021	2021
e. (3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Lead engineer for both projects and was responsible for all land use planning, design, and permitting. Work was coordinated with Gordon Lewis and various disciplines producing the entire bundled golf community. Permitting: SFWMD, FDEP, USACOE, Lee County, BSU, FDOT and other minor permits. Also worked on rehabilitation of golf course 15 years later		

**E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT**

*(Complete one Section E for each key person.)*

12. NAME  James A. Carr, P.E.	13. ROLE IN THIS CONTRACT  Engineer	14. YEARS EXPERIENCE	
		a. TOTAL 33	b. WITH CURRENT FIRM 1

15. FIRM NAME AND LOCATION *(City and State)*  
LJA Engineering, Inc. (Naples, Florida)

16. EDUCATION <i>(Degree and Specialization)</i>  Bachelor of Science, Civil Engineering Tulane University (1992)	17. CURRENT PROFESSIONAL REGISTRATION <i>(State and Discipline)</i>  Florida Licensed Professional Engineer No. 51318
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*  
FDOT Prequalified in Work Group 7.1; Member of FES, NSPE, ULI; Outstanding Technical Achievement, Florida Engineering Society, Calusa Chapter (2013)

**19. RELEVANT PROJECTS**

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
The Dunes (Naples, FL)	2005	2007
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a. Design Engineer for 188-acre property with high rise condos and villa homes with clubhouse, pool deck, cabanas and tennis courts; utility design; 133 acres preserved with wetland vegetation, water and uplands kept in natural state; permitting services with Collier County, SFWMD, FDEP; turn lane and intersection design; pedestrian pathways; public beach parking area; ongoing design and permitting projects for new projects and buildings		
Vanderbilt Reserve (Naples, FL)	2020	2023
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b. County permitting (PUD Insubstantial Change, Subdivision Plat, Right-of-Way, SDP, SIP, Excavation), Site Plan design; SFWMD permitting; coordination on USACE permit; FDEP water and sewer permits and NPDES Stormwater NOI; private utility coordination and acceptance; construction documents and bidding assistance; surveying services		
Jasper Flats	2021	2023
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c. Site planning; Collier County permitting (SDP, Excavation, ROW); FDEP permitting; SFWMD permitting; landscape architecture; utility dedication and turnover; FDEP Certification; construction services		
Waterside at Bay Beach (For Myers Beach, FL)	2020	2023
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d. Master site planning for location of roads, buildings, easements, setbacks, parking, surface water management areas, paving, grading and drainage plans and utility layout; prepared residential emergency preparedness plan; prepared and submitted water distribution system, sanitary sewer collection system and SFWMD permits; construction observation; permitting: FDEP, SFWMD, FEMA, Lee County, Town of Fort Myers Beach, Lee County Health		
Carlton Lakes (Naples, FL)	2021	2022
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm e. Site development design and Insubstantial Change Permitting; roadway plans; construction services; PUD close-out; SFWMD permitting; surveying; preserve area surveying and permitting;		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION *(City and State)*

Ave Maria Stewardship Community District (District Engineer)  
Naples, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
Ongoing

CONSTRUCTION *(If applicable)*  
Ongoing

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Ave Maria Stewardship Comm. District

b. POINT OF CONTACT NAME

Andrew Karmeris, District Manager

c. POINT OF CONTACT TELEPHONE NUMBER

(561)630-4922

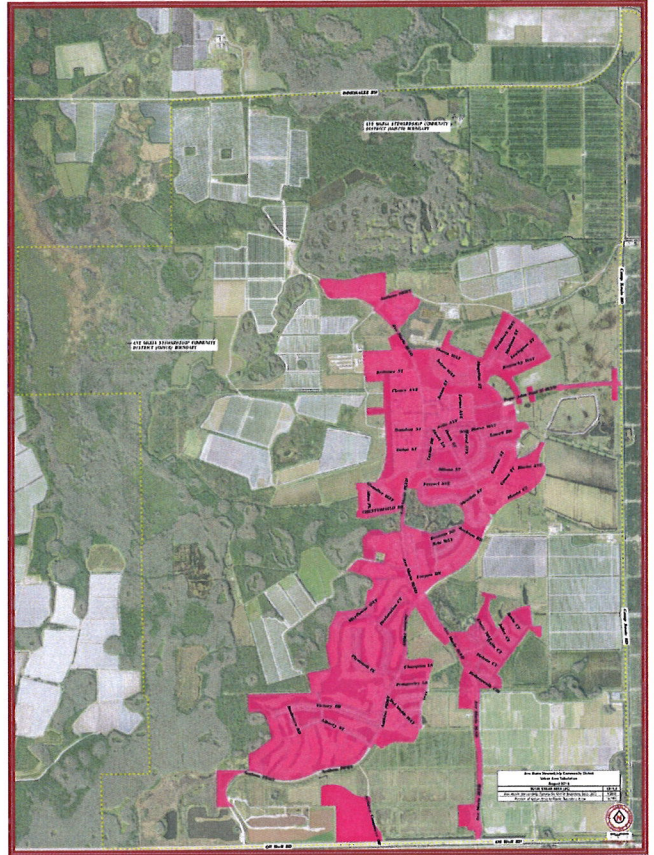
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Ave Maria Stewardship Community District ("AMSCD") was created in 2004 by a Special Act of the Florida Legislature. Its purpose is to provide infrastructure, including community development systems, facilities, services, projects and improvements to the Ave Maria Community.

We have been the District Engineer since 2005. As such, we have represented AMSCD management at all AMSCD public meetings, reviewed developer work, prepared plans for project drainage and transportation modifications and validated bond values. AMSCD is primarily responsible for roads, water management and irrigation since the property is served by a standalone private utility.

Current engineering budget is \$85,000 per year.

Relevance to this project: Services provided match those that may be required by this project.



**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	District Engineer
b.		
c.		
d.		
e.		
f.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
**2**

21. TITLE AND LOCATION <i>(City and State)</i> Big Cypress Stewardship District (District Engineer) Naples, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing

**23. PROJECT OWNER'S INFORMATION**

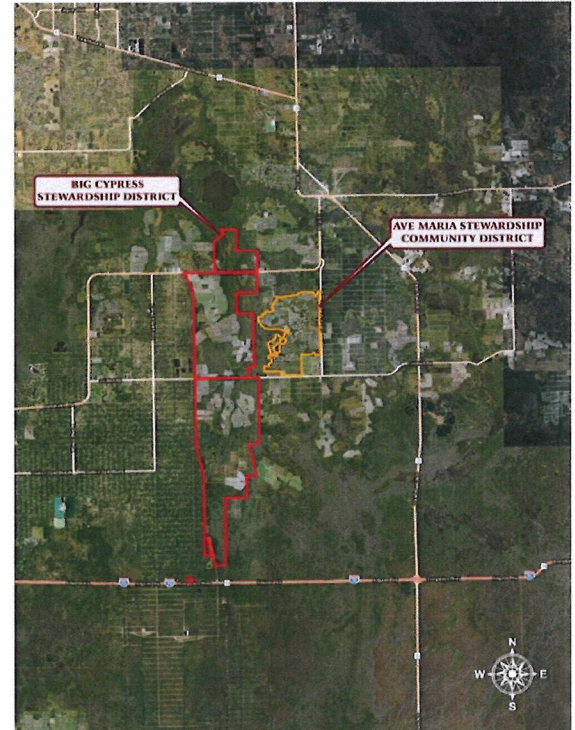
a. PROJECT OWNER Collier County	b. POINT OF CONTACT NAME Jennifer Walden, District Manager	c. POINT OF CONTACT TELEPHONE NUMBER (407) 723-5900
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Big Cypress Stewardship District was created in 2004 by a Special Act of the Florida Legislature. The District has not yet raised funding to install its planned public infrastructure improvements nor does it own any real property. It is currently being funded by the Landowner.

We have been the lead engineering consultant on this project since 2004. Due to our relationship with the land owner's staff engineer, we have full knowledge of the operation of the agricultural drainage system. Water level monitoring and modeling has been carried out through the years; all of these records are in our files. Preparation of water control plans and other engineering studies and designs can be carried out with a minimum amount of research into existing conditions. Our experience includes in-depth utility studies and master planning efforts, master stormwater management planning and design, water re-use planning, local private and public roadway engineering and planning, earthworks, floodway restoration, electric line routings, and buffering plans amongst other engineering studies.

LJA has also been at the forefront of determining utility service for this project. We have provided our engineering expertise in the evaluation of at least three possible service scenarios. These services included preliminary designs, hydraulic calculations, cost estimation and negotiations with the utilities.



Relevance to this project: Services provided match those that may be required by this project.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	District Engineer
b.		
c.		
d.		
e.		
f.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION *(City and State)*

Goodlette-Frank Road Extension from Immokalee Road to Pelican Marsh Boulevard Overcrossing - Naples, Florida

22. YEAR COMPLETED

PROFESSIONAL SERVICES  
2020

CONSTRUCTION *(If applicable)*  
2021

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER

Creekside East, Inc. & Arthrex, Inc.

b. POINT OF CONTACT NAME

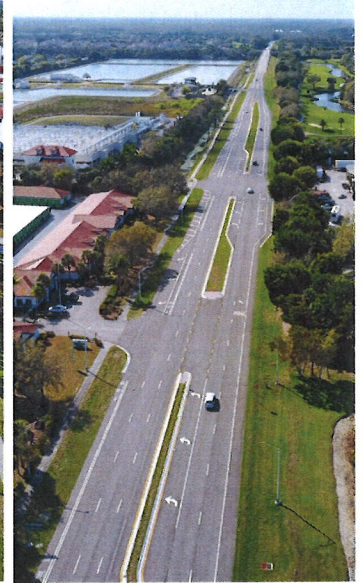
Trent Lewis

c. POINT OF CONTACT TELEPHONE NUMBER

(239) 643-5553

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

This project was part of a Planned Unit Development (PUD) commitment for the adjacent Creekside PUD improvements. Two separate owners, Creekside East and Arthrex, Inc., were responsible for the roadway design and construction, while the roadway plan design was coordinated and permitted through Collier County. The roadway footprint included 4-laning (with provisions for future 6-laning) of Goodlette-Frank Road from Immokalee Road to Innovation Boulevard. The transition from 4-6-laning to 2 lanes occurs south of the functional area of the Innovation Boulevard intersection before the existing bridge over Pelican Marsh Boulevard located approximately 1 mile south of the Immokalee Road intersection. A closed-drainage system with an urban-section was proposed from Immokalee Road to Innovation Boulevard, and a rural-section with open-swale drainage was maintained south of Innovation Boulevard. The drainage system serves 12.8 acres of roadway. Drainage components include a new 30" conveyance culvert and associated inlets, swale improvements for stormwater attenuation and treatment and an outfall weir structure to regulate discharge east into the canal draining north toward Immokalee Road. The existing SFWMD ERP permit was modified for these interim design improvements until the ultimate 6-lane configuration is constructed, at which time an effective connection will be provided to the Pelican Marsh System. The Collier County Water Treatment Plant is located along the east side of the corridor, and associated with it, there were many large underground utility mains. South of the treatment plant, there were 6 separate utility lines running parallel in the corridor with pipe diameters ranging from 20" to 30" in addition to utility crossings. Great care was taken during design to avoid the relocation of these large utilities. Other than adjustments to above-ground appurtenances, the only utility line that required relocation on the project was 660 LF of 8" IQ main. Other improvements included signing and pavement markings, roadway lighting and a mast-arm traffic signal assembly at Innovation Boulevard. Due to the time commitment of the PUD and the client's desire to complete the improvements as quickly as possible, both the design and construction phases were fast-tracked. The design and permitting portion of the project was completed within 9 months and construction was substantially complete within 9 months.  
Costs: \$707,149 (Design & CEI); \$3,653,312 (Construction)



Relevance to this project: Services provided match those that may be required by this project.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	Engineer of Record
b.		
c.		
d.		
e.		
f.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
**4**

21. TITLE AND LOCATION <i>(City and State)</i> Arthrex Roadway Design Naples, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(If applicable)</i> 2020

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Arthrex, Inc.	b. POINT OF CONTACT NAME Trent Lewis	c. POINT OF CONTACT TELEPHONE NUMBER (239) 643-5553
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Arthrex, Inc., a global medical device company and leader in new product development and medical education in orthopedics, engaged us to re-design and expand their corporate headquarters in Naples. Site work included a new administration building, hotel, campus lawn and a wellness center. Beyond the expansion of new facilities, Arthrex wanted to transform the property from a business park into more of a campus setting that would allow employees and visiting physicians to be able to move about the campus on bike and on foot in a relaxed and safe manner. A major concern with the site was cut-through traffic along Creekside Boulevard from Goodlette-Frank Road to US 41. To calm traffic, one-quarter mile of Creekside Boulevard was removed, and two single-lane roundabouts were added at Arthrex Boulevard and Innovation Drive. In addition, sidewalks and pathways were added throughout to interconnect the entire property and compliment the new landscaping to provide an intimate campus. All changes to the roadway were coordinated with, and permitted through, Collier County and South Florida Water Management District. (\$2 Million Total Costs - including our Fees)



Relevance to this project: Services provided match those that may be required by this project.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	Engineer of Record
b.		
c.		
d.		
e.		
f.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
**5**

21. TITLE AND LOCATION <i>(City and State)</i> Whippoorwill Lane Marbella Lakes Drive Connection Design-Build Naples, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2024

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Collier County	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Along with Quality Enterprises USA, Inc., we were selected by Collier County as the design-build team for the Whippoorwill Lane and Marbella Lakes Drive Connection. The project consists of construction approximately 2,000 LF of new roadway to link the two existing roadway pieces together. Turn lanes and raised grassed medians will be added throughout the project. Curb and gutter will be added to the project in order to have a fully enclosed drainage system. The system is permitting through SFWMD and FDEP. One of the project's main goals is to facilitate traffic calming through the installation of four roundabouts and reduced lane widths. New 6' sidewalks will be added to provide a continuous pedestrian access throughout the project from Livingston Road to Pine Ridge Road. A mast-arm signal system will be added at Marbella Lakes Drive and Livingston Road. Design was completed in June 2022. Construction is approximately 80% complete with an anticipated completion date of August 2023.

Cost: \$4,720,450 (Design-Build)



Relevance to this project: Services provided match those that may be required by this project.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	Engineer of Record
b.		
c.		
d.		
e.		
f.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
**6**

21. TITLE AND LOCATION <i>(City and State)</i> Santa Barbara Boulevard Extension Naples, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2008	CONSTRUCTION <i>(If applicable)</i> 2010

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Collier County Capital Project Planning, Impact Fees & Program Mgmt- Stormwater Management	b. POINT OF CONTACT NAME Gary Putaansuu, PE (Retired June 2021)	c. POINT OF CONTACT TELEPHONE NUMBER (239) 252-5876
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



Development of construction plans and permits for proposed improvements of Santa Barbara Boulevard from Davis Boulevard to Rattlesnake Hammock Road, for a length of two miles. The project involved widening and new construction of an existing two-lane, non-divided rural section to a six-lane divided urban roadway. The design included the addition of sidewalks to both sides of the road, corridor lighting, decorative sound walls and a new mast arm signal system at Rattlesnake Hammock Road. Utility improvements included relocations of over 2,500 LF of both 30" FM and 20" RCWM, as well as 1,500 LF of 6" and 10" WM. Cost: \$1,453,395 (Design Fees); \$17,930,000 (Construction)

Relevance to this project: Services provided match those that may be required by this project.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	Engineer of Record
b.		
c.		
d.		
e.		
f.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
**7**

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> 2023

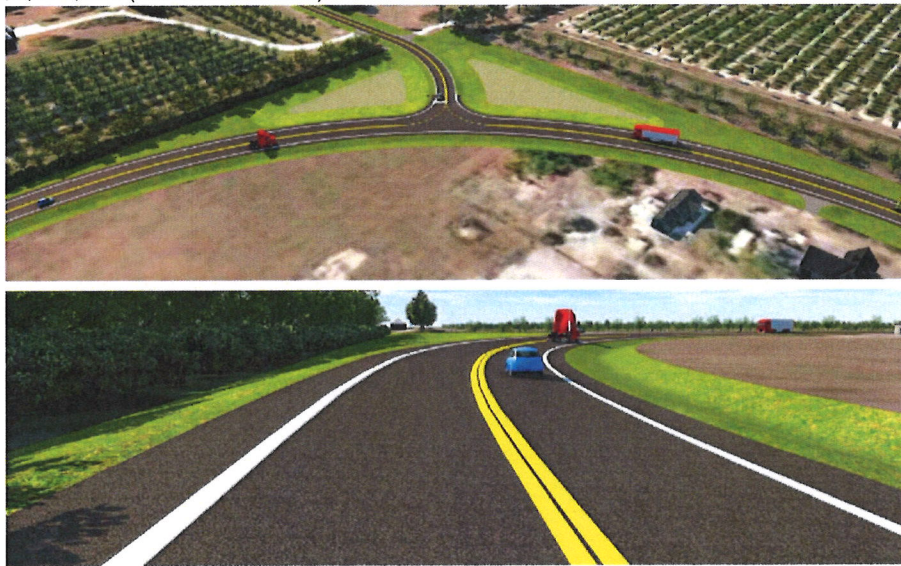
Corkscrew Road Intersection Improvements at Wildcat

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Collier County Transportation Engineering	b. POINT OF CONTACT NAME Mark McCleary, PE, PSM	c. POINT OF CONTACT TELEPHONE NUMBER (239) 252-8442
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The primary purpose of the project was to eliminate a dangerous, near 90-degree turning movement where serious accidents continue to happen and to construct a large radius, super-elevated curve in its place. In addition to increasing the curve radius, the existing lanes were widened from 10-ft ± to 12-ft lanes with 5-ft paved shoulders. The lane widths increased from 12-ft to 14.2-ft along the curved portion of the roadway to allow for off-tracking of tractor trailer trucks. Two new dry detention ponds were constructed to provide the required water quality treatment area for the impervious surface created by the roadway improvements. Due to budgetary considerations this project was converted into an FDOT LAP Funded project and was accepted through the FDOT ERC System. An ERP permit was obtained through SFWMD. The design portion of the project is complete and construction began in April 2023. Cost: \$166,634 (Design); \$1,211,784 (Construction Est.)



Relevance to this project: Services provided match those that may be required by this project.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	Lead Civil Engineer
b.		
c.		
d.		
e.		
f.		

<b>F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT</b> <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER <b>8</b>
21. TITLE AND LOCATION <i>(City and State)</i>  Lely Area Stormwater Improvement Project ("LASIP")	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2007	CONSTRUCTION <i>(If applicable)</i> 2018

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Collier County Stormwater Department	b. POINT OF CONTACT NAME Jerry Kurtz, PE (Retired)	c. POINT OF CONTACT TELEPHONE NUMBER (239) 252-5860
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)* Cost: \$3,112,046.75 (ABB Total Fees)

LASIP consists of improvements to an existing drainage system for an 11,100-acre East Naples area which formed the major portions of the former Water Management District No. 6 area. The LASIP area is generally bounded on the north by Radio Road, on the east by C.R. 951, on the west by an existing FP&L easement located approximately a 1-1/2 miles west and parallel to Airport-Pulling Road, and along the south by wetlands associated with Naples Bay and Rookery Bay. Although the project had some water management improvements, it generally suffered from a lack of a comprehensive outfall system and design. Our project purpose was to lower the flood elevations and to reduce the duration of peak stages while providing as much water quality improvement and recharge as possible. Our careful design of the project has avoided wetland impacts where possible and minimized unavoidable wetland impacts to the maximum extent practicable, while still meeting the overall project purpose.

We were responsible for the overall permitting of the LASIP master system which includes a watershed of 17.3 sq miles draining into the sensitive Rookery Bay estuary. The main component of this permitting was the SWMM model prepared which demonstrated flood control improvements, water quality enhancements, and environmental benefits. Overall Conceptual Permits for the project were obtained from the South Florida Water Management District, Army Corps of Engineers with consultations from the Florida Wildlife Commission and US Fish and Wildlife Service. Since the ACOE does not issue conceptual permits, their permit was actually a construction permit with significant detail to enable compliance with the 404 permit process. These permits laid out the various basin wide improvements which were intended to be built over a 5- to 10-year period in phases. ABB was issued various work orders for the design and construction level permitting of the phased improvements, which included a full range of engineering improvements to the master system and drainage network. Projects proposed and undertaken include canal conveyance improvements, stormwater piping, control structures consisting of fixed crest weirs with operable gates, armoring, bridges and outfall spreader systems.

Since this was a geographically large and diverse project, Collier County issued a number of work orders to a pool of consultants for the design of separate elements of the project. Due to the number of consultants working on different elements of the project and the staffing capabilities of County staff, we were charged with the responsibility of being the custodian of the master permit. This task involved review of all designs performed by the other consultants to verify compliance with the system design concept as well as operational standards deemed necessary by the Collier County Stormwater Department. We are also charged with overall permit certification to permitting agencies including SFWMD, ACOE, and Collier County GMD. The project is nearing completion now and has been a great success story for the County. Flooding has been reduced, over drainage has been curtailed and environmental benefits are now being realized through higher quality discharges to estuarine systems and re-hydration of various slough systems throughout the basin.

*Continued on next page.....*

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME LJA Engineering, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Naples, Florida	(3) ROLE Lead Civil Engineer
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

# Lely Area Stormwater Improvement Project (LASIP)



### **LASIP County Barn Road**

Incorporated LASIP drainage improvements into the County Barn Road safety improvement project. The length of the project was 2 miles from Davis Boulevard (SR 84) to Rattlesnake Hammock Road. Major drainage improvements included 2 miles of ditch improvements on the east side of the roadway, 3,600 LF of pipe sized 36" or greater, 2,300 LF of 8'x4' concrete box culvert and a 60' wide concrete weir structure with (2) 5'x5' sluice gates.

### **LASIP Santa Barbara Canals**

The canal project was built under our construction contract with the Santa Barbara Boulevard Extension from Davis Blvd. (SR 84) to Rattlesnake Hammock Road. The project consisted of 3,000 LF of new canal, 62' wide with a maintenance path. 120 LF of 4'x8' box culvert and 168 LF of 5'x10' box culvert was constructed under side roads. Three 23' wide control structures were constructed with (2) 3'x3' sluice gates.

### **Royal Wood Country Club LASIP Culverts**

This project is located directly downstream from the LASIP Santa Barbara Canals. The existing drainage system within the golf course had to be modified in order to accept increased flow from the new canals to the north as well as address some historical flooding issues that the community had experienced. A total of 7 crossings were increased by adding 140 LF of 8'x4' concrete box culvert and 385 LF of dual 8'x4' box culvert. Other improvements consisted of a 35' wide concrete with (2) 5'x5' sluice gates and 1,200 LF of canal was widened to 60'.

### **Lely Main Canal Extension**

This project received outfall from both the County Barn Road and Royal Wood Country Club projects. Approximately 1 mile of canal was improved to 80' in width as well as the addition of an adjacent maintenance path. A triple 10'x4' concrete box culvert was added under Doral Circle. This box culvert was connected to a 60' wide concrete weir structure with (2) 5'x5' sluice gates.

### **Lely Branch Canal Phase 1A**

The canal improvement consisted of widening 1 mile of canal to 60' in width along with the addition of a maintenance path. Due to right-of-way restrictions, a portion of the canal bank was constructed with gabions. 50 LF of 8'x4' box culvert was added to accommodate the maintenance path.

### **Lely Branch Canal Phase 1A Weir**

A 30' wide concrete weir was added to the Phase 1A canal in order to increase dry-season lake levels in the surrounding communities. (3) 7'x4' sluice gates were also included.

### **Lely Branch Canal Phase 1BN**

This canal is a continuation of Phase 1A to the north. 2,000 LF of canal was widened to 85' plus a maintenance path. Due to right-of-way constraints, gabions were used to construct both sides of the canal banks. Other drainage improvements included 100 LF of 5'x8' of concrete box culvert. In addition, two sanitary sewer pump stations were constructed.

### **LASIP Wingsouth Airpark Improvements**

Approximately 2.25 miles of existing ditches, varying in width from 20' to 40', were improved as part of the project. Concrete box culvert improvements consisted of 85 LF of 8'x4' and 35 LF of 5'x3'. Over 1,700 LF of concrete pipe, sizes 36", 48" and 54", were installed. Three concrete weir structures were also constructed. They consisted of a 10' wide weir with (2) 2'x2' sluice gates and two 30' wide weirs with (2) 3'x3' sluice gates.

### **Rattlesnake Hammock Road**

During the six-lane widening of Rattlesnake-Hammock Road, two major LASIP features were incorporated into the design. The first was a dual 12'x4' concrete box culvert crossing under the road. The second was over 2,700 LF of 8'x4' concrete box culvert which provided the outfall for the LASIP Wingsouth Airpark project.

### **LASIP Mitigation Park**

This park provided on-site mitigation for a portion of the LASIP project. The main portion of the park is 99.2-acres and included additional 10-acre and 1.6-acre tracts. In total, the mitigation park restored 41 acres of wetlands impacted by the LASIP construction.

### **Lely Manor Canal West Outfall North Section**

Improved 4,300 LF of canal to 85' in width along with a maintenance path on both sides of the canal.

### **Naples Manor Outfalls 3 & 4**

Consisted of improving two parallel canals, each approximately ½ mile in length, to a width of 60' with a maintenance path. Outfall #4 had pipe sizes up to 72". The outfall for the project was an existing box culvert under US 41 which needed over 1,100 LF of 60" RCP along US 41 to reach the outfall.

### **LASIP Davis Boulevard Canal**

Subcontractor CDM Smith. ABB performed the ERP and Dewatering permitting with SFWMD. In addition, ABB prepared topographical survey to aid in design of 9,000 LF of canal improvements and acquisition of necessary easements.

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
**9**

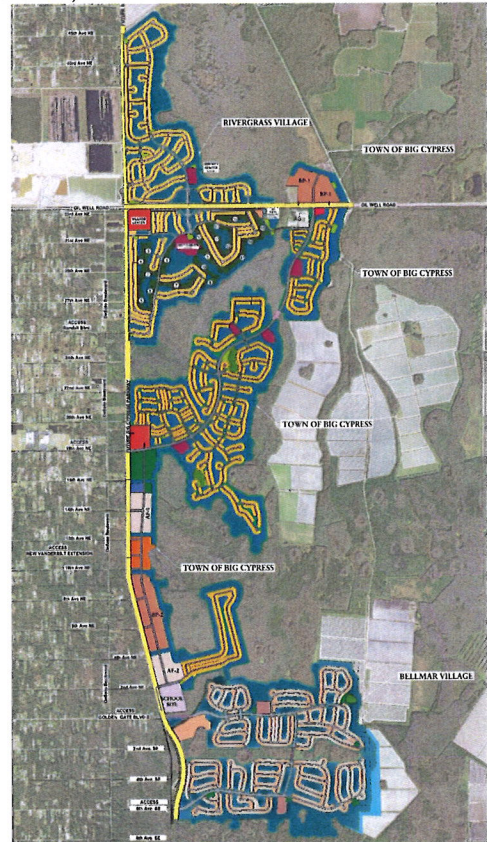
21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Collier Villages (Rural Collier County, Florida)		

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Collier Enterprises Management, Inc.	b. POINT OF CONTACT NAME Pat Utter	c. POINT OF CONTACT TELEPHONE NUMBER (239) 261-4455
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Lead engineering consultant since 2004; first every surveying; over 100 miles of wetland jurisdiction line location; binding jurisdictional determination for lands; preparation of land plans for proposed developments; designed land conversion surface water management plan; County and SFWMD permitting; roadway; prepared utility master plan and coordination with County Utilities (basis of Interlocal Agreement between Collier County and Big Cypress Stewardship District). Services are ongoing.



Relevance to this project: Services provided match those that may be required by this project.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	Lead Engineering Consultant
b.		
c.		
d.		
e.		
f.		

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**  
*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER  
**10**

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
Collier's Reserve (Naples, FL)	1988 - 1995	1990

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Collier Development Corporation	Pat Utter	(239) 434-4015

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

We were responsible for the complete permitting effort from DRI/ADA through subdivision approval. Permitting efforts included SFWMD, FDEP, Coast Guard (vehicular and golf cart bridges), Collier County, NPDES and others. We were the lead design firm responsible for coordination of all others' work. Golf Course was designed by Arthur Hills.

Special environmental issues included were Bald eagle preserves, gopher tortoise, the bi-section of the project by an OFW river, FPL transmission lines and other unique circumstances.



*Collier's Reserve Country Club*



Relevance to this project: Services provided match those that may be required by this project.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
a. LJA Engineering, Inc.	Naples, Florida	Lead Design Engineer
b.		
c.		
d.		
e.		
f.		



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**H. ADDITIONAL INFORMATION**

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30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

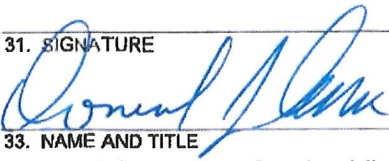
\*\*\*See separate document with items requested in RFQ\*\*\*

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**I. AUTHORIZED REPRESENTATIVE**

*The foregoing is a statement of facts.*

31. SIGNATURE



32. DATE

08/12/2025

33. NAME AND TITLE

Dominick Amico, Senior Vice President

# ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

2025-36

## PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME <b>LJA Engineering, Inc.</b>			3. YEAR ESTABLISHED <b>1972</b>	4. UNIQUE ENTITY IDENTIFIER <b>760540328</b>
2b. STREET <b>7400 Trail Blvd., Suite 200</b>			5. OWNERSHIP	
2c. CITY <b>Naples</b>	2d. STATE <b>FL</b>	2e. ZIP CODE <b>34108</b>	a. TYPE <b>Corporation</b>	
6a. POINT OF CONTACT NAME AND TITLE <b>Ted Tryka, III, PE, Vice President</b>			b. SMALL BUSINESS STATUS <b>N/A</b>	
6b. TELEPHONE NUMBER <b>(239) 597-3111</b>		6c. EMAIL ADDRESS <b>etryka@lja.com</b>		7. NAME OF FIRM (If Block 2a is a Branch Office) <b>LJA Engineering, Inc.</b>
8a. FORMER FIRM NAME(S) (If any)			8b. YEAR ESTABLISHED	8c. UNIQUE ENTITY IDENTIFIER

### 9. EMPLOYEES BY DISCIPLINE

### 10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS

a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
		(1) FIRM	(2) BRANCH			
02	Administration		5	C06	Churches; Chapels	2
08	CADD Technician		7	C10	Comm Bldg (low rise); Shop Ctr	5
12	Civil Engineer (PE)		6	C11	Community Facilities	2
15	Construction Inspector		1	C16	Construction Surveying	3
38	Land Surveyor (PSM)		3	D05	Digital Elev. & Terrain Model Dev	5
39	Landscape Architect (RLA)		1	E02	Educational Facilities; Classrooms	3
47	Planner (AICP)		1	E10	Env. & Nat. Resources Mapping	4
	Engineering Intern (EI)		4	G01	Garages; Veh. Maint.Fac./Parking	2
				H07	Hwys; Streets; Airfield Paving; Parking Lots	6
				I06	Irrigation; Drainage	2
				L02	Land Surveying	4
				P04	Pipelines	2
				P05	Planning (Comm, Reg, Areawide)	3
				R11	Rivers; Canals; Waterwys; Flood	2
				S04	Sewage Collect.; Trmt & Disposal	1
				T03	Traffic & Transportation Eng.	4
				W03	Water Supply; Trmt & Distribution	1
				Z01	Zoning; Land Use Studies	2
	Other Employees		14			
<b>Total</b>			<b>42</b>			

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS  
(Insert revenue index number shown at right)

### PROFESSIONAL SERVICES REVENUE INDEX NUMBER

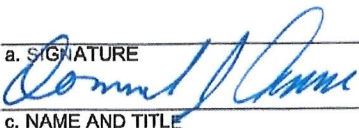
a. Federal Work	4
b. Non-Federal Work	7
c. Total Work	7

- Less than \$100,000
- \$100,000 to less than \$250,000
- \$250,000 to less than \$500,000
- \$500,000 to less than \$1 million
- \$1 million to less than \$2 million
- \$2 million to less than \$5 million
- \$5 million to less than \$10 million
- \$10 million to less than \$25 million
- \$25 million to less than \$50 million
- \$50 million or greater

### 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE



b. DATE

08/12/2025

c. NAME AND TITLE

Dominick Amico, Senior Vice President





## EDWARD F. ("TED") TRYKA, III, P.E.

### VICE PRESIDENT & PROJECT MANAGER



#### EDUCATION

1994, Bachelor of Science (BAc), Environmental Engineering,  
University of Syracuse

#### Professional History:

LJA Engineering Inc.- 2024 – Present  
Agnoli, Barber & Brundage, Inc.- April 2000 – 2024  
HDR, Inc.- August 1997 – April 2000  
Moreland Altobelli Associates, Inc.- January 1996 – August 1997

#### Professional Registration:

Licensed Professional Engineer No. 60284

#### Years of Experience: 29

### SUMMARY OF QUALIFICATIONS

Prior to merging with LJA Engineering, Inc. Mr. Tryka has been with Agnoli, Barber & Brundage since 2000, starting as a Senior Design Engineer and now acting as the Vice President of Transportation with a primary focus on roadway design, transportation, and drainage. Mr. Tryka is principal-in-charge and project manager for multiple projects, supervising staff engineers in design and plan preparation activities. In addition to his supervisory duties, Mr. Tryka commonly involves himself personally in the design/engineering process. This approach ensures upper-level attention to detail. As his project experience demonstrates, Mr. Tryka is experienced in a number of civil engineering disciplines. His leadership skills and personal commitment to every project and extensive knowledge of Southwest Florida make him a vital member of the Agnoli, Barber & Brundage team.

### PROJECT EXPERIENCE

- Whippoorwill Ln. Marbella Lakes Dr. Connection Design-Build– Collier County
- Picayune Strand Restoration Project Conveyance Features Design-Build– Collier County
- Goodlette-Frank Rd. Extension- Collier County
- Innovation Dr.and Roundabout Improvements– Arthrex, Inc. - Collier County
- Arthrex Blvd. and Roundabout Improvements– Arthrex, Inc. - Collier County
- Estero Pkwy. Roadway and Landscape Design – Village of Estero
- City of Bonita Springs Downtown Redevelopment Project with Bridge Widening over Imperial River– Bonita Springs
- Corkscrew Rd. Intersection Improvements at Wildcat Dr.- Collier County
- White Blvd. at Cypress Canal Bridge Replacement- Collier County
- Old San Carlos Blvd. Intersection Improvements– Town of Ft. Myers Beach
- Corbett Rd. Improvement - Lee County
- Six-Mile Cypress & Metro Pkwy.– Lee County
- LASIP County Barn Rd. Improvements– Collier County
- Santa Barbara Blvd 6-Laning- Collier County
- Vanderbilt Beach Rd. & Strada Pl. Intersection Improvements– Collier County
- Shangri-La Rd. Extension- City of Bonita Springs
- Rattlesnake Hammock Rd. 6-Laning– Collier County
- Old 41 Widening Phase I & II– City of Bonita Springs
- Livingston Rd. Phase II 6-Laning– Collier County
- Summerlin Rd. Six-Laning with College Pkwy. Overpass– Lee County
- J&C Blvd. Improvements- Collier County
- Yahl St. Improvements – Collier County
- Taylor Rd. Improvements – Collier County
- Enterprise Ave. Intersection Improvements – Collier County
- Radio Rd. at Davis Blvd. – Collier County
- Immokalee Rd. Greenway - Collier County
- Collier Blvd. Greenway - Collier County
- Immokalee Sidewalks - Collier County
- Immokalee Sidewalks Phase II - Collier County
- South Bayshore Dr. Corridor Improvements – Collier County
- Golden Gate City Drainage Improvements – NW Quadrant - Collier County
- LASIP Wingsouth Improvements – Collier County
- Lely Main Canal Extension – Collier County
- Santa Barbara Blvd. Canal – Collier County
- Shangri-La Rd. Regional Drainage Improvements – City of Bonita Springs
- LASIP Lely Manor Outfalls 3 & 4 – Collier County
- LASIP Lely Manor North Outfall – Collier County
- Immokalee Stormwater Downtown Improvements – Collier County
- Immokalee Stormwater Improvements – Phase II – Collier County
- LASIP Phase 1B – Collier County
- Wiggins Pass Rd. Outfall Design - Collier County
- Radio Rd. 16" Watermain Extension - Collier County





**DOMINICK J AMICO, P.E.**  
SR. VICE PRESIDENT & PROJECT ENGINEER



**EDUCATION**

1983, Bachelor of Science, (BSc), Civil Engineering, University of South Florida

**Professional Registration:**

Licensed Professional Engineer, No. 39382

**Professional History:**

LJA Engineering Inc.- 2024 – Present  
Agnoli, Barber & Brundage, Inc.- 1983 – 2024

**Years of Experience:** 42

**Awards:**

2019 Outstanding Technical Award, FES Calusa Chapter  
1995 Engineering Excellence, Collier’s Reserve

**FDOT Prequalifications:**

Work Groups 3.1, 3.2 and 7.1

**SUMMARY OF QUALIFICATIONS**

Prior to merging with LJA Engineering, Inc. Dominick Amico was with Agnoli, Barber, & Brundage, Inc. since 1983 and President of the firm since 2017. As a Southwest Florida resident for close to 50 years, Mr. Amico is thoroughly familiar with local conditions and issues. He maintains an active civic presence in the community, reflecting his commitment to this area and its long-term needs. He acts as principal-in-charge and project manager for numerous projects, directing all aspects of the engineering process and assuming responsibility for ultimate quality control. Mr. Amico focuses his expertise on civil engineering and engineering project management including water management systems, stormwater and drainage, utilities (sanitary, potable, reuse), pipeline design, hydrologic systems analysis, site development, permitting, zoning, park planning and construction. Project management experience includes DRI-sized projects including various housing types, golf course engineering speciation, subdivisions, commercial development, industrial (including government and medical, utilities), zoning, ERP, FDEP, packaged plants, schools, roads and other assorted experience gained over the course of the past 42 years. He is especially versed in the latest water quality analysis methods, treatment, Best Management Practices, rules and technology. Representative projects follow below:

**PROFESSIONAL AFFILIATIONS**

Florida Engineering Society

NSPE

FICE

**Bonita Springs Chamber of Commerce:**

- Infrastructure Committee Past Chair
- Board of Directors (Past)

**Lee County:**

BPAC Committee member (past)

DEP Stormwater TAC

**Collier County:**

- FES Review Committee, first utility ordinance
- Kaison Event, Process Improvement
- Administrative Code Review Committee
- Architectural Code Review Comm.
- County Engineer Interview Committee
- 2013 Industry Forum

**CBIA** – Board of Directors (2020 – Present); Secretary;  
Executive Comm.; Builders Comm.; LDC Review Comm.;  
Government Affairs Comm.;



## PROJECT EXPERIENCE

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### Stormwater/Drainage –

Big Cypress Stewardship District Engineer North Collier Reg. Park Stormwater Design/Permit  
 Gordon River Stormwater Modeling & Master Plan Town of Big Cypress Stormwater Master Plan  
 Freedom Park Outfall Improvements Wilderness Country Club Stormwater Modification  
 Collier County Transportation & Stormwater City of Naples Police Station Drainage  
 Infrastructure City of Naples Norris Ctr. Drainage Optimization Plan  
 City of Naples Community Dev. Bldg. Southwest Florida Watershed Study  
 CNC Ranch SFWMD Permit Collier's Reserve Stormwater Design/Permitting  
 Goodlette Road Canal Armoring Northeast Collier Stormwater Optimization Study  
 Popash Creek Culvert Improvements Florida Rick Tampa Yard NPDES Permit  
 Lake Trafford Mem.l Gardens Drainage Study Walden Drive Drainage Improvements  
 LASIP Stormwater Evaluation Twin Eagles Stormwater Design & Permitting  
 Pelican Bay System IV Modification Plan Old Collier Golf Course Stormwater Master  
 Wilderness Country Club Stormwater Modification

### Roadway Design, Right-of-Way and Control Surveys –

- C.R. 846 – 11 Bridges Project, Collier County
- C.R. 951 – Collier Boulevard, Collier County
- C.R. 869 – Summerlin Road, Lee County
- C.R. 864 – Rattlesnake-Hammock Road, Collier Country
- C.R. 268 - County Barn Road, Collier Country
- Immokalee Road & Randall Blvd. Intersection Imp., Collier County Surveying services for all phases of roadway construction including alignment layout, right of way takings, control surveys and as-built survey

### Utilities –

Collier Co. Master Pump Stations (Various) City of Naples Pump Stations (Various)  
 NESAs Potable Water Supply Conceptual & Collier Co. Tamiami Wells Acidification (Ph I-III)  
 Permitting & Construction Services Principia Drive Water Main Replacement (Lee Co.)  
 Collier Co. Supplemental Irrigation Supply Collier County Hammerheads  
 Bonita Beach Road Force Main, B.S.U. Gravity Expansion 6, Bonita Springs Utilities  
 Estero Bay Shores Utility Upgrade, B.S.U. North Co. Regional Water Treatment Plant  
 Livingston Road ASR Site Lely Estates Master Force Main  
 Ave Maria Utility Site Southwest Florida Watershed Study  
 Master Pump Station 1.03 Master Pump Station Area B  
 SE Regional Water Treatment Plant Rezone Naples Mobile Estates Water Main Rehabilitation  
 East Naples Water Main Rehabilitation Livingston Road Force Main (Honda Site)  
 Livingston Road Force Main, Phase 4 Naples Manor Improvements  
 Vanderbilt Beach Rd. & Southbay Drive Pelican Ridge Potable Water Main Replacement  
 Water Main Relocation Various Utility Master Plans for large subdivisions  
 Cassena Road MSBU Opinion of Assessment Methodology

### Recreation Projects –

East Naples Community Park Pickleball North Collier Regional Park & Artificial Turf  
 Master Plan and Improvements Max A. Hasse Jr. Community Park  
 Veterans Community Park Vineyards Community Park  
 Grace Place for Children and Families Turf Study Collier County Sports Complex Feasibility  
 Clam Pass Park Vanderbilt Beach Park  
 Magnolia Pond Drive Park Site LASIP Mitigation Park  
 Gordon River Greenway Park Goodland Boat Park  
 Greater Naples YMCA Florida Sports Park  
 Bonita Springs YMCA Tigertail Beach Parking  
 Bonita Bay Tennis Center & Pickleball Courts Collier's Reserve Golf Course  
 Old Collier Golf Course Old Corkscrew Golf Course  
 Twin Eagles Golf Course Spring Run Golf Course  
 Copperleaf Golf Course East BBR Golf Course  
 Livingston Road Force Main, Phase 4 Naples Manor Improvements  
 Vanderbilt Beach Rd. & Southbay Drive Pelican Ridge Potable Water Main Replacement  
 Water Main Relocation Various Utility Master Plans for large subdivisions  
 Cassena Road MSBU Opinion of Assessment Methodology



# JAMES A. CARR, P.E.

## VICE PRESIDENT, PROJECT ENGINEER



1992, Bachelor of Science, (BA), Civil Engineering, Tulane University,

**Professional Registration:**  
Licensed Professional Engineer No. 51318

**Professional History:**  
LJA Engineering Inc.- 2024 – Present  
Agnoli, Barber & Brundage, Inc.- 1997 – 2024  
McAnly Engineering- 1992-1997

**Years of Experience:** 33

**Professional Affiliations:**  
Florida Engineering Society, Calusa Chapter  
National Society of Professional Engineers  
Collier County Utilities Subcommittee (past President)

**Awards:**  
2013 Outstanding Technical Achievement, Florida Engineering Society, Calusa Chapter

**FDOT Prequalification:**  
Prequalified in Work Group 7.1

**Volunteer Organizations:**  
Naples High School Engineering Academy

Greater Naples Little League  
2007-2016

Naples Thunder Baseball  
2016-2017

### SUMMARY OF QUALIFICATIONS

Jim Carr has over 33 years of local engineering experience in southwest Florida. Prior to merging with LJA Engineering, Inc. He joined ABB in 1997 as a project manager after working with another local firm where he earned his Florida Professional Engineer license. He has served as project manager for many projects of various size and scope for both public and private developments. Mr. Carr is a native and lifetime resident of Naples and Collier County, which brings an exceptional familiarity with local development history and knowledge of regulations. As project manager and designer, Mr. Carr has led his team on the planning, design, coordination, permitting, construction and bidding assistance and all aspects of project management. Developments include commercial shopping centers, mixed use, residential subdivisions, multi-family, high-rise towers, golf course development and clubhouses, public schools and government buildings, and roadway, utility and drainage projects.

### PROJECT EXPERIENCE

**Roadway/Drainage/Public Facilities:**  
Pelican Bay Crosswalks  
Pelican Bay North Berm and Pathway Restoration  
Pelican Bay Lake 2-9 Restoration  
Bonita Bay Lake 47 Restoration  
Arthrex Boulevard & Roundabouts  
Pine Ridge Canal Culverts  
Calusa Park Elementary School  
North Naples Middle School  
Collier County Emergency Facility EMS-19

**Residential Developments & High-Rises:**  
Residences at Mercato  
The Dunes  
Aria at Park Shore  
Provence at Park Shore  
Regent at Park Shore  
Bay Colony Towers  
Bonita Bay Towers  
Waterside at Bay Beach  
Jasmine Cay Apartments  
Carlton Lakes  
Villas at Greenwood Lake

**Commercial Development:**  
The Mercato  
Arthrex Administration Building  
Arthrex Hotel & Wellness Center  
Royal Poinciana Golf Clubhouse  
Gateway Shoppes at North Bay Shopping Center  
Goodlette Medical Center  
Market Place Commons Shopping Center  
Terracina Grand Senior Living Facility  
Davis Crossings Shopping Center  
Fort Myers Skatium  
Hideaway Beach Maintenance Facility  
Pelican Bay Community Center  
La Playa Golf Maintenance Facility





Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**TRYKA, EDWARD F. III**

5637 WHISPERING WILLOW WAY  
FORT MYERS FL 33908

**LICENSE NUMBER: PE60284**

**EXPIRATION DATE: FEBRUARY 28, 2027**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**AMICO, DOMINICK J. JR.**

7400 TRAIL BOULEVARD  
SUITE 200  
NAPLES FL 34108

**LICENSE NUMBER: PE39382**

**EXPIRATION DATE: FEBRUARY 28, 2027**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**FBPE**  
FLORIDA BOARD OF  
PROFESSIONAL ENGINEERS

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

**CARR, JAMES A**

2590 DAWN CIRCLE  
NAPLES FL 34103

**LICENSE NUMBER: PE51318**

**EXPIRATION DATE: FEBRUARY 28, 2027**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



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**COLLIER COUNTY BUSINESS TAX**  
COLLIER COUNTY TAX COLLECTOR - 2800 N. HORSESHOE DRIVE - NAPLES FLORIDA 34104 - (239) 252-2477  
VISIT OUR WEBSITE AT: [www.colliertaxcollector.com](http://www.colliertaxcollector.com)  
THIS RECEIPT EXPIRES **SEPTEMBER 30, 2025**

**BUSINESS TAX NUMBER: 821541**

LOCATION: 7400 TRAIL BLVD #200  
ZONED: COMM / C-4  
BUSINESS PHONE: 597-3111  
STATE OR COUNTY LIC #: 31200



DISPLAY AT PLACE OF BUSINESS FOR PUBLIC INSPECTION.  
FAILURE TO DO SO IS CONTRARY TO LOCAL LAWS.

LJA ENGINEERING, INC.

LJA ENGINEERING, INC.  
7400 TRAIL BLVD #200  
NAPLES, FL 34108

CLASSIFICATION: **ENGINEERING BUSINESS**  
CLASSIFICATION CODE: 03600101

This document is a business tax only. This is not certification that licensee is qualified.  
It does not permit the licensee to violate any existing regulatory zoning laws of the state, county, or cities  
nor does it exempt the licensee from any other taxes or permits that may be required by law.

-THIS TAX IS NON-REFUNDABLE-  
DATE 07/24/2024  
AMOUNT 30.00  
RECEIPT WWW-25-00072041

*Rob Stoneburner*

**COLLIER COUNTY BUSINESS TAX**  
COLLIER COUNTY TAX COLLECTOR - 2800 N. HORSESHOE DRIVE - NAPLES FLORIDA 34104 - (239) 252-2477  
VISIT OUR WEBSITE AT: [www.colliertaxcollector.com](http://www.colliertaxcollector.com)  
THIS RECEIPT EXPIRES **SEPTEMBER 30, 2025**

**BUSINESS TAX NUMBER: 190067**

LOCATION: 7400 TRAIL BLVD STE 200  
ZONED: COMM / C-4  
BUSINESS PHONE:  
STATE OR COUNTY LIC #:

DISPLAY AT PLACE OF BUSINESS FOR PUBLIC INSPECTION.  
FAILURE TO DO SO IS CONTRARY TO LOCAL LAWS.



LJA ENGINEERING, INC.

LJA ENGINEERING, INC.  
7400 TRAIL BLVD STE 200  
NAPLES, FL 34108-2855

CLASSIFICATION: **LANDSCAPE ARCHITECT BUSINESS**  
CLASSIFICATION CODE: 03606201

-THIS TAX IS NON-REFUNDABLE-  
DATE 07/24/2024  
AMOUNT 30.00  
RECEIPT WWW-25-00072042

This document is a business tax only. This is not certification that licensee is qualified.  
It does not permit the licensee to violate any existing regulatory zoning laws of the state, county, or cities  
nor does it exempt the licensee from any other taxes or permits that may be required by law.

*Rob Stoneburner*

**COLLIER COUNTY BUSINESS TAX**  
COLLIER COUNTY TAX COLLECTOR - 2800 N. HORSESHOE DRIVE - NAPLES FLORIDA 34104 - (239) 252-2477  
VISIT OUR WEBSITE AT: [www.colliertaxcollector.com](http://www.colliertaxcollector.com)  
THIS RECEIPT EXPIRES **SEPTEMBER 30, 2025**

**BUSINESS TAX NUMBER: 821542**

LOCATION: 7400 TRAIL BLVD #200  
ZONED: COMM / C-4  
BUSINESS PHONE: 597-3111  
STATE OR COUNTY LIC #: LB8569

DISPLAY AT PLACE OF BUSINESS FOR PUBLIC INSPECTION.  
FAILURE TO DO SO IS CONTRARY TO LOCAL LAWS.



LJA ENGINEERING, INC.

LJA ENGINEERING, INC.  
7400 TRAIL BLVD #200  
NAPLES, FL 34108

CLASSIFICATION: LAND SURVEYOR CORPORATION  
CLASSIFICATION CODE: 03606001

-THIS TAX IS NON-REFUNDABLE-  
DATE 07/24/2024  
AMOUNT 30.00  
RECEIPT WWW-25-00072041

This document is a business tax only. This is not certification that licensee is qualified.  
It does not permit the licensee to violate any existing regulatory zoning laws of the state, county, or cities  
nor does it exempt the licensee from any other taxes or permits that may be required by law.

*Rob Stoneburner*

## Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
 requester. Do not  
 send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	LJA ENGINEERING, INC	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.	
	<input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <u>N/A</u> Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) <u>N/A</u> <i>(Applies to accounts maintained outside the United States.)</i>	
5 Address (number, street, and apt. or suite no.). See instructions.		
3600 W SAM HOUSTON PKWY S # 600		
6 City, state, and ZIP code		
HOUSTON, TX 77042		
7 List account number(s) here (optional)		
Requester's name and address (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
				-			-		
or									
Employer identification number									
7	6	-	0	5	4	0	3	2	8

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person <i>Brianne Jeffers</i>	Date <u>1/3/2025</u>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

# *State of Florida*

## *Department of State*

I certify from the records of this office that LJA ENGINEERING, INC. is a Texas corporation authorized to transact business in the State of Florida, qualified on March 17, 2015.

The document number of this corporation is F15000001316.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on February 2, 2024, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Eighth day of August, 2024*



  
*Secretary of State*

Tracking Number: 4457025430CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



*Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

July 03, 2025

Steve Martin, Senior Vice President  
LJA ENGINEERING, INC.  
3600 W Sam Houston Parkway S, Suite 600  
Houston, TX 77042

Dear Mr. Martin:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following professional services types of work per Rule 14-75, F.A.C.:

2.0 - Project Development & Environmental (PD&E) Studies

3.1 - Minor Highway Design

3.2 - Major Highway Design

3.3 - Controlled Access Highway Design

4.1.1 - Miscellaneous Structures

4.1.2 - Minor Bridge Design

5.4 - Bridge Load Rating

6.1 - Traffic Engineering Studies

6.2 - Traffic Signal Timing

6.3.1 - Intelligent Transportation Systems Analysis and Design

6.3.2 - Intelligent Transportation Systems Implementation

6.3.3 - Intelligent Transportation Traffic Engineering Systems Communications

7.1 - Signing, Pavement Marking and Channelization

7.2 - Lighting

7.3 - Signalization

10.1 - Roadway Construction Engineering Inspection

10.3 - Construction Materials Inspection

10.4 - Minor Bridge & Miscellaneous Structures CEI

15.0 - Landscape Architect

24.0 - Acquisition Relocation Assistance

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2026, for contracting purposes.

**Approved Rates**

Home Overhead	Field Overhead	Facilities Capital Cost of Money (FCCM)	Premium Overtime	Home Direct Expense	Field Direct Expense	Published Fee Schedule
195.13%	122.80%	1.384%	Reimbursed	1.88%	20.24%	No

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [FDOT.PSPrequalification@dot.state.fl.us](mailto:FDOT.PSPrequalification@dot.state.fl.us).

Sincerely,



Philip Pitts  
 Professional Services Qualification Administrator  
 PP/AM



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

June 26, 2025

John Penewitt, Chief Financial Officer  
LJA SURVEYING, INC.  
3600 W Sam Houston Parkway S, Suite 175  
Houston, TX 77042

Dear Mr. Penewitt:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following professional services types of work per Rule 14-75, F.A.C.:

- 8.1 - Control Surveying
- 8.2 - Design, Right of Way & Construction Surveying
- 8.3 - Photogrammetric Mapping
- 8.4 - Right of Way Mapping

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2026, for contracting purposes.

**Approved Rates**

Home Overhead	Facilities Capital Cost of Money (FCCM)	Premium Overtime	Home Direct Expense	Published Fee Schedule
176.51%	2.768%	Reimbursed	17.85%	No

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [FDOT.PSPrequalification@dot.state.fl.us](mailto:FDOT.PSPrequalification@dot.state.fl.us).

Sincerely,

Philip Pitts  
Professional Services Qualification Administrator  
PP/AM



---

# **Horse Trials Community Development District**

**Professional Services Agreement  
with LJA Engineering**

## AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

THIS AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES (the “**Agreement**”) is made and entered into this \_\_\_\_\_ day of March, 2026, by and between:

**Horse Trials Community Development District**, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, and located in Pasco County, Florida, with a mailing address of 3501 Quadrangle Blvd., Suite 270, Orlando, Florida 32817 (the “**District**”); and

**LJA Engineering, Inc.**, a Texas corporation, with a mailing address of 3600 W. Sam Houston Parkway South, Houston, Texas 77042 (the “**Engineer**” and, together with the District, the “**Parties**”).

### RECITALS

**WHEREAS**, the District is a local unit of special purpose government established pursuant to the Uniform Community Development District Act of 1980, as codified in Chapter 190, *Florida Statutes*; and

**WHEREAS**, the District is authorized to plan, acquire and/or maintain improvements, facilities and services in conjunction with the development and maintenance of the lands within the District; and

**WHEREAS**, pursuant to Sections 190.033 and 287.055, *Florida Statutes*, the District solicited qualifications from qualified firms and individuals to provide professional engineering services to the District on a continuing basis; and

**WHEREAS**, Engineer submitted a proposal to serve in this capacity; and

**WHEREAS**, on March 4, 2026, the District's Board of Supervisors (the “**Board**”) ranked Engineer as the most qualified firm to provide professional engineering services for the District and authorized the negotiation of a contract pursuant to Section 287.055, *Florida Statutes*; and

**WHEREAS**, the District intends to employ Engineer to perform engineering, construction administration, environmental management and permitting, financial and economic studies, as defined by a separate work authorization or work authorizations; and

**WHEREAS**, the Engineer shall serve as District’s professional representative in each service or project to which this Agreement applies and will give consultation and advice to the District during performance of these services.

**NOW, THEREFORE,** for and in consideration of the mutual covenants herein contained, the acts and deeds to be performed by the parties hereto and the payments by the District to the Engineer of the sums of money herein specified, it is mutually covenanted and agreed as follows:

**ARTICLE 1. INCORPORATION OF RECITALS.** The recitals stated above are true and correct and are incorporated by reference herein as a material part of this Agreement.

**ARTICLE 2. SCOPE OF SERVICES.**

- A. The Engineer will provide general engineering services for the District, including:
  - 1. Preparation of any necessary reports and attendance at meetings of the Board.
  - 2. Assisting in meeting with necessary parties involving bond issues, special reports, feasibility studies or other tasks.
  - 3. Providing professional engineering services, including but not limited to, review and execution of documents under the District's Trust Indentures and monitoring of District projects.
  - 4. Any other items requested by the Board.
- B. Engineer shall, when authorized by the Board, provide general services related to construction of any District projects, including but not limited to:
  - 1. Periodic visits to the site, or full time construction management of District projects, as directed by District.
  - 2. Processing of contractors' pay estimates.
  - 3. Preparation of, and/or assistance with, the preparation of work authorizations, requisitions, change orders and acquisitions for review by the District Manager, District Counsel, and the Board.
  - 4. Final inspection and requested certificates for construction, including the final certificate of construction.
  - 5. Consultation and advice during construction, including performing all roles and actions required of any construction contract between District and any contractor(s) in which Engineer is named as owner's representative or "Engineer."

6. Any other activity related to construction as authorized by the Board.

- C. With respect to maintenance of the facilities, Engineer shall render such services as authorized by the Board.

**ARTICLE 3. METHOD OF AUTHORIZATION.** Each service or project shall be authorized in writing by the District. The written authorization shall be incorporated in a work authorization which shall include the scope of services, compensation, project schedule, and special provisions or conditions specific to the service or project being authorized and shall be in a form similar to the form set for in **Exhibit A** hereto (“**Work Authorization**”). Authorization of services or projects under this Agreement shall be at the sole option of the District.

**ARTICLE 4. COMPENSATION.** It is understood and agreed that the payment of compensation for services under this Agreement shall be stipulated in each Work Authorization. One of the following methods will be utilized:

- A. Lump Sum Amount** – The District and Engineer shall mutually agree to a lump sum amount for the services to be rendered payable monthly in direct proportion to the work accomplished. For any lump-sum or cost-plus-a-fixed-fee professional service contract over the threshold amount provided in Section 287.017 of the Florida Statutes for CATEGORY FOUR, the District shall require the Engineer to execute a truth-in-negotiation certificate stating that wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of contracting. The price for any lump sum Work Authorization, and any additions thereto, will be adjusted to exclude any significant sums by which the District determines the Work Authorization was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such adjustments must be made within one (1) year following the completion of the work contemplated by the lump sum Work Authorization.
- B. Hourly Personnel Rates** – For services or projects where the scope of services is not clearly defined or recurring services or other projects where the District desires the use of the hourly compensation rates, the rates outlined in **Exhibit B**, attached hereto and incorporated by this reference, shall apply. The District and Engineer may agree to a “not to exceed” amount when utilizing hourly personnel rates for a specific work authorization.

**ARTICLE 5. REIMBURSABLE EXPENSES.** Reimbursable expenses consist of actual expenditures made by Engineer, its employees, or its consultants in the interest of the services for the incidental expenses as listed as follows:

- A. Expenses of transportation and living when traveling in connection with a project and fees paid for securing approval of authorities having jurisdiction over the project. All expenditures shall be made in accordance with Chapter 112, *Florida Statutes*, and with the District's travel policy.
- B. Expense of reproduction, postage and handling of drawings and specifications.

**ARTICLE 6. TERM OF AGREEMENT.** It is understood and agreed that the term of this Agreement will be from the time of execution of this Agreement by the parties hereto until terminated in accordance with its terms.

**ARTICLE 7. SPECIAL CONSULTANTS.** When authorized in writing by the District, additional special consulting services may be utilized by Engineer and paid for on a cost basis.

**ARTICLE 8. BOOKS AND RECORDS.** Engineer shall maintain comprehensive books and records relating to any services performed under this Agreement, which shall be retained by Engineer for a period of at least four (4) years from and after completion of any services hereunder, or such further time as required under Florida law. The District, or its authorized representative, shall have the right to audit such books and records at all reasonable times upon prior notice to Engineer.

**ARTICLE 9. OWNERSHIP OF DOCUMENTS.**

- A. Upon payment of all applicable compensation as properly invoiced and paid pursuant to Article 4, all rights in and title to all plans, drawings, specifications, ideas, concepts, designs, sketches, models, programs, software, creation, inventions, reports, or other tangible work product originally developed by Engineer pursuant to this Agreement (the "**Work Product**") shall be and remain the sole and exclusive property of the District when developed and shall be considered work for hire.
- B. Upon payment of all applicable compensation as properly invoiced and paid pursuant to Article 4, the Engineer shall deliver all Work Product to the District upon completion thereof, unless it is necessary for the Engineer in the District's sole discretion to retain possession for a longer period of time. Notwithstanding the foregoing, the Engineer agrees that delivery of any Work Product necessary to proceed with the ongoing work of the District shall not be withheld or unreasonably delayed solely based upon the timing of the invoicing or payment. Upon early termination of the Engineer's services hereunder, the Engineer shall deliver to the District all such Work Product, whether complete or not. The District shall have all rights to use any and all Work Product. Engineer shall retain copies of the Work Product for its permanent records, provided the Work Product is not used without the

District's prior express written consent. The Engineer agrees not to recreate any Work Product contemplated by this Agreement, or portions thereof, which if constructed or otherwise materialized, would be reasonably identifiable with the District.

- C. The District exclusively retains all manufacturing rights to all materials or designs developed under this Agreement. To the extent the services performed under this Agreement produce or include copyrightable or patentable materials or designs, such materials or designs are work made for hire for the District as the author, creator, or inventor thereof upon creation, and the District shall have all rights therein including, without limitation, the right of reproduction, with respect to such work. The Engineer hereby assigns to the District any and all rights the Engineer may have including, without limitation, the copyright, with respect to such work. The Engineer acknowledges that the District is the motivating factor for, and for the purpose of copyright or patent, has the right to direct and supervise, the preparation of such copyrightable or patentable materials or designs.

**ARTICLE 10. REUSE OF DOCUMENTS.** All documents including drawings and specifications furnished by Engineer pursuant to this Agreement are instruments of service. Such documents are not intended or represented to be suitable for reuse by District or others on extensions of the work for which they were provided or on any other project. Any reuse without specific written consent by Engineer will be at the District's sole risk and without liability or legal exposure to Engineer. All documents including drawings, plans and specifications furnished by Engineer to District are subject to reuse in accordance with Section 287.055(10), *Florida Statutes*.

**ARTICLE 11. ESTIMATE OF COST.** Since Engineer has no control over the cost of labor, materials, or equipment or over a contractor's methods of determining prices, or over competitive bidding or market conditions, Engineer's opinions of probable cost provided as a service hereunder are to be made on the basis of its experience and qualifications and represent Engineer's best judgment as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposals, bids, or the construction costs will not vary from opinions of probable cost prepared by Engineer. If the District wishes greater assurance as to the construction costs, it shall employ an independent cost estimator at its own expense. Services to modify approved documents to bring the construction cost within any limitation established by the District will be considered additional services and justify additional fees.

**ARTICLE 12. INSURANCE.**

- A. Subject to the provisions of this Article, the Engineer shall, at a minimum, maintain throughout the term of this Agreement the following insurance:

1. Workers' Compensation Insurance in accordance with the laws of the State of Florida.
  2. Commercial General Liability Insurance, including but not limited to, bodily injury (including contractual), property damage (including contractual), products and completed operations, and personal injury with limits of not less than One Million Dollars and No Cents (\$1,000,000.00) per occurrence, and not less than Two Million Dollars and No Cents (\$2,000,000.00) in the aggregate covering all work performed under this Agreement.
  3. Automobile Liability Insurance, including without limitation bodily injury and property damage, including all vehicles owned, leased, hired, and non-owned vehicles with limits of not less than One Million Dollars and No Cents (\$1,000,000.00) combined single limit covering all work performed under this Agreement.
  4. Professional Liability Insurance for Errors and Omissions, with limits of not less than One Million Dollars and No Cents (\$1,000,000.00).
- B.** All insurance policies, except for the Professional Liability Insurance, secured by Engineer pursuant to the terms of this Agreement shall be written on an "occurrence" basis to the extent permitted by law.
- C.** The District and the District's officers, supervisors, agents, staff, and representatives shall be named as additional insured parties, except with respect to the Worker's Compensation Insurance and Professional Liability Insurance for which only proof of insurance shall be provided. The Engineer shall furnish the District with the Certificate of Insurance evidencing compliance with the requirements of this Section. No certificate shall be acceptable to the District, unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the state of Florida.
- D.** If the Engineer fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Engineer shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

**ARTICLE 13. CONTINGENT FEE.** The Engineer warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Engineer, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Engineer, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

**ARTICLE 14. AUDIT.** Records of the Engineer pertaining to the services provided hereunder shall be kept on a basis of generally accepted accounting principles and shall be available to the District or its authorized representative for observation or audit at mutually agreeable times. The Engineer agrees that the District or any of its duly authorized representatives shall have access to and the right to examine any books, documents, papers, and records of the Engineer involving transactions related to the Agreement for a period of four (4) years or longer as required by law. The Engineer agrees that payment made under the Agreement shall be subject to reduction for amounts charged thereto that are found on the basis of audit examination not to constitute allowable costs. All required records shall be maintained until either (a) the completion of an audit and resolution of all questions arising therefrom, or (b) three years after the expenditure of all funds under this Agreement, or (c) the public record retention period established by the District's records retention policy, whichever comes later.

**ARTICLE 15. COMPLIANCE WITH GOVERNMENTAL REGULATIONS.** In performing its obligations under this Agreement, the Engineer and each of its agents, servants, employees, or anyone directly or indirectly employed by the Engineer, shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public or governmental authority having appropriate jurisdiction. If the Engineer fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any action of the Engineer or any of its agents, servants, or employees, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order request to comply notice, or report of a violation or an alleged violation, the District may terminate this Agreement, such termination to be effective upon the giving of notice of termination.

**ARTICLE 16. COMPLIANCE WITH PROFESSIONAL STANDARDS.** In performing its obligations under this Agreement, the Engineer and each of its agents, servants, employees, or anyone directly or indirectly employed by Engineer, shall maintain the generally accepted professional standard of care, skill, diligence, and professional competency for such work and/or services consistent with industry standards used by members of the Engineer's profession practicing under similar circumstances. Any designs, drawings, reports, or specifications prepared or furnished by Engineer that contain errors, conflicts, or omissions will be promptly corrected by Engineer at no cost to the District.

**ARTICLE 17. INDEMNIFICATION.**

- A. The Engineer agrees, to the fullest extent permitted by law (except against professional liability claims), to indemnify, defend, and hold harmless the District and the District's officers, supervisors, agents, staff, and representatives (together, the "Indemnitees"), from liabilities, damages, losses, and costs, including but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Engineer and other persons employed or utilized by the Engineer in the performance of this Agreement, including without limitation the Engineer's contractors, subcontractors, and sub-subcontractors. To the extent a limitation on liability is required by Section 725.06 of the Florida Statutes or other applicable law, liability under this section shall in no event exceed the sum of One Million Dollars and No Cents (\$1,000,000.00) and Engineer shall carry, at his own expense, insurance in a company satisfactory to District to cover the aforementioned liability. Engineer agrees such limitation bears a reasonable commercial relationship to the Agreement and was part of the project specifications or bid documents.
- B. The Engineer agrees and covenants that nothing in this Agreement shall constitute or be construed as a waiver of the District's sovereign immunity pursuant to Section 768.28, *Florida Statutes*, or other law, and nothing in the Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.
- C. In the event that any indemnification, defense, or hold harmless provision of this Agreement is determined to be unenforceable, the provision shall be reformed in accordance with the mutual intent of the Engineer and the District to provide indemnification, defense, and hold harmless provisions to the maximum effect allowed by Florida law and for the benefit of the Indemnitees.
- D. Neither District nor Engineer shall be liable to the other party in any circumstances for any indirect, economic, special or consequential loss or damage, including but not limited to, loss of revenue, loss of production or loss of profit.

**ARTICLE 18. EMPLOYMENT VERIFICATION.** The Engineer agrees that it shall bear the responsibility for verifying the employment status, under the Immigration Reform and Control Act of 1986, of all persons it employs in the performance of this Agreement.

**ARTICLE 19. INDEPENDENT CONTRACTOR.** In all matters relating to this Agreement, the District and the Engineer agree and acknowledge that the Engineer shall serve as an independent contractor of the District. Neither the Engineer nor employees of the Engineer, if any, are employees of the District under the meaning or application of any Federal or State unemployment, insurance laws, or any other potentially applicable laws. The Engineer agrees to assume all liabilities or obligations by any one or more of such laws with respect to employees of

the Engineer, if any, in the performance of this Agreement. The Engineer shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and the Engineer shall have no authority to represent as agent, employee, or in any other capacity the District, unless set forth differently herein or authorized by vote of the Board.

**ARTICLE 20. CONTROLLING LAW.** The Engineer and the District agree that this Agreement shall be controlled and governed by the laws of the State of Florida. Venue for all proceedings with respect to this Agreement shall be Pasco County, Florida.

**ARTICLE 21. NOTICE.** All notices, requests, consents and other communications under this Agreement (“**Notices**”) shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

**A. If to Engineer:** LJA Engineering, Inc.  
3600 W. Sam Houston Parkway South  
Houston, Texas 77042  
Attn: \_\_\_\_\_

**B. If to District:** Horse Trials Community Development District  
3501 Quadrangle Blvd., Suite 270  
Orlando, Florida 32817  
Attn: District Manager

**With a copy to:** Kutak Rock LLP  
107 West College Avenue  
Tallahassee, Florida 32301  
Attn: District Counsel

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Engineer may deliver Notice on behalf of the District and the Engineer. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days’ written notice to the parties and addressees set forth herein.

**ARTICLE 22. PUBLIC RECORDS.** Engineer understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Engineer agrees to comply with all applicable provisions of Florida law in handling

such records, including but not limited to Section 119.0701, *Florida Statutes*. Engineer acknowledges that the designated public records custodian for the District is **Lynne Mullins** (“**Public Records Custodian**”). Among other requirements and to the extent applicable by law, the Engineer shall 1) keep and maintain public records required by the District to perform the Services; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the Agreement term and following the Agreement term if the Engineer does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the Agreement, transfer to the District, at no cost, all public records in Engineer’s possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Engineer, the Engineer shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

**IF THE ENGINEER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO ENGINEER’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT C/O PFM GROUP CONSULTING, LLC, 3501 QUADRANGLE BLVD., SUITE 270, ORLANDO, FLORIDA 32817 PHONE (407) 723-5900, AND E-MAIL [RECORDREQUEST@PFM.COM](mailto:RECORDREQUEST@PFM.COM).**

**ARTICLE 23. NO THIRD PARTY BENEFITS.** Nothing in the Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred by operation of law.

**ARTICLE 24. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

**ARTICLE 25. ASSIGNMENT.** Except as provided otherwise in this Agreement, neither the District nor the Engineer shall assign, sublet, or transfer any rights under or interest in this Agreement without the express written consent of the other. Any purported assignment without such written consent is void. Nothing in this paragraph shall prevent the Engineer from employing such independent professional associates and consultants as Engineer deems appropriate and consistent with this Agreement.

**ARTICLE 26. CONSTRUCTION DEFECTS.** ANY CLAIMS FOR CONSTRUCTION DEFECTS ARE SUBJECT TO THE NOTICE AND CURE PROVISIONS OF CHAPTER 558, *FLORIDA STATUTES*.

**ARTICLE 27. AMENDMENT.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing that is executed by both the District and the Engineer.

**ARTICLE 28. ARM'S LENGTH TRANSACTION.** This Agreement reflects the negotiated agreement of the District and the Engineer, each represented by competent legal counsel. Accordingly, this Agreement shall be construed as if both parties jointly prepared it, and no presumption against one party or the other shall govern the interpretation or construction of any of the provisions of this Agreement.

**ARTICLE 29. INDIVIDUAL LIABILITY.** UNDER THIS AGREEMENT, AND PURSUANT TO THE REQUIREMENTS OF SECTION 558.0035, *FLORIDA STATUTES*, THE REQUIREMENTS OF WHICH ARE EXPRESSLY INCORPORATED HEREIN, AN INDIVIDUAL EMPLOYEE OR AGENT OF THE ENGINEER MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

**ARTICLE 30. TERMINATION.** The District may terminate this Agreement for cause immediately upon notice to Engineer. The District or the Engineer may terminate this Agreement without cause upon thirty (30) days' written notice. At such time as the Engineer receives notification of the intent of the District to terminate the Agreement, the Engineer shall not perform any further services, unless directed to do so in writing by the District. In the event of any termination or breach of any kind, the Engineer shall not be entitled to consequential damages of any kind (including but not limited to lost profits), but instead the Engineer's sole remedy will be to recover payment for services rendered to the date of the notice of termination, subject to any offsets.

**ARTICLE 31. HEADINGS FOR CONVENIENCE ONLY.** The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

**ARTICLE 32. ENFORCEMENT OF AGREEMENT.** In the event that either the District or the Engineer is required to enforce this Agreement by court proceedings or otherwise, then the substantially prevailing party shall be entitled to recover from the other party all costs incurred, including reasonable attorney's fees, paralegal fees, expert witness fees, and costs at all judicial levels.

**ARTICLE 33. ACCEPTANCE.** Acceptance of this Agreement is indicated by the signatures of the authorized representatives of the District and the Engineer in the spaces provided below.

**ARTICLE 34. COUNTERPARTS.** This instrument may be executed in any number of counterparts, each of which, when executed and delivered, shall constitute an original, and such

counterparts together shall constitute one and the same instrument. Signature and acknowledgment pages, if any, may be detached from the counterparts and attached to a single copy of this document to physically form one document.

**ARTICLE 35. E-VERIFY.** The Engineer shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, Engineer shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Engineer has knowingly violated Section 448.09(1), *Florida Statutes*. By entering into this Agreement, the Engineer represents that no public employer has terminated a contract with the Engineer under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

**ARTICLE 36. COMPLIANCE WITH SECTION 20.055, FLORIDA STATUTES.** The Engineer agrees to comply with Section 20.055(5), *Florida Statutes*, to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant to such section and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), *Florida Statutes*.

**ARTICLE 37. SCRUTINIZED COMPANIES STATEMENT.** Engineer certifies it: (i) is not in violation of Section 287.135, *Florida Statutes*; (ii) is not on the Scrutinized Companies with Activities in Sudan List; (iii) is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; (iv) does not have business operations in Cuba or Syria; (v) is not on the Scrutinized Companies that Boycott Israel List; and (vi) is not participating in a boycott of Israel. If the Engineer is found to have submitted a false statement with regards to the prior sentence, has been placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List, has engaged in business operations in Cuba or Syria, and/or has engaged in a boycott of Israel, the District may immediately terminate the Contract.

*[Remainder of this page intentionally left blank]*

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed on the day and year first above written.

**Attest:**

**HORSE TRIALS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairperson / Vice Chairperson,  
Board of Supervisors

**LJA ENGINEERING, INC.**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

**EXHIBIT A:** Form of Work Authorization

**EXHIBIT B:** Rate Schedule

**Exhibit A**

\_\_\_\_\_, 2026

Horse Trials Community Development District

Subject: **Work Authorization Number** \_\_\_\_

Dear Chairperson, Board of Supervisors:

LJA Engineering, Inc. (“Engineer”), is pleased to submit this work authorization to provide engineering services for the Horse Trials Community Development District (the “District”). We will provide these services pursuant to our current agreement dated March \_\_\_\_\_, 2026 (“Engineering Agreement”) as follows:

**I. Scope of Work**

The District will engage Engineer to perform those services [INSERT SERVICES TO BE PROVIDED].

**II. Fees**

The District will compensate Engineer pursuant to the hourly rate schedule contained in the Engineering Agreement.

This proposal, together with the Engineering Agreement, represents the entire understanding between the District and Engineer with regard to the referenced work authorization. If you wish to accept this work authorization, please sign both copies where indicated, and return one complete copy to our office. Upon receipt, we will promptly schedule our services.

Thank you for your consideration.

APPROVED AND ACCEPTED

Sincerely,

By: \_\_\_\_\_  
Authorized Representative of  
Horse Trials Community  
Development District

\_\_\_\_\_  
By: \_\_\_\_\_  
Date: \_\_\_\_\_

**Exhibit B**  
**Rate Schedule**



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# **Horse Trials Community Development District**

**Interlocal Agreement  
with Collier County Property Appraiser**

**INTERLOCAL AGREEMENT FOR THE PREPARATION  
AND SUBMISSION OF THE HORSE TRIALS COMMUNITY  
DEVELOPMENT DISTRICT, NON-AD VALOREM  
ASSESSMENT ROLL AND THE RELATED UNIFORM  
COLLECTION AND ENFORCEMENT THEREOF**

**WHEREAS**, the Horse Trials Community Development District (hereinafter "DISTRICT") was established pursuant to the provisions of Chapter 190, Florida Statutes, and the DISTRICT is authorized to levy certain special assessments including benefit assessments, maintenance assessments, and other such assessments pursuant to Chapter 170, 190, and 197 Florida Statutes; and

**WHEREAS**, Section 189.05, Florida Statutes, and Section 197.3631, Florida Statutes, also authorize this DISTRICT to collect non-ad valorem assessments; and

**WHEREAS**, The Honorable Rob Stoneburner, is the Collier County Tax Collector (hereinafter "TAX COLLECTOR"), and therefore the County Constitutional Officer charged, as agent of the State, with the collection and enforcement of ad valorem taxes and non-ad valorem assessments levied by the County, the School Board and municipalities and any special districts within the County; and

**WHEREAS**, the Honorable Vickie Downs, is the Collier County Property Appraiser (hereinafter "PROPERTY APPRAISER"), and therefore the County Constitutional Officer charged with determining the value of all property within the County, and with maintaining certain records connected therewith, specifically including the name of the owner, address and legal description of parcels of property on the tax rolls, and with providing certain services and information to taxing authorities under Section 190.021, Florida Statutes, and Section 197.3632, Florida Statutes; and

**WHEREAS**, Section 197.3631, 197.3632, Florida Statutes, and Section 189.05, Florida Statutes, provide that the DISTRICT may arrange for the collection and enforcement of non-ad valorem special assessments by the TAX COLLECTOR on the official tax notice as certified to the TAX COLLECTOR by the DISTRICT upon receipt by the DISTRICT from the PROPERTY APPRAISER of the name, address and legal description of each applicable parcel; and

**WHEREAS**, Chapter 197, Florida Statutes, authorizes the DISTRICT, PROPERTY APPRAISER and TAX COLLECTOR to enter into an Agreement regarding the reimbursement of necessary administrative costs incurred by the PROPERTY APPRAISER and TAX COLLECTOR; and

**WHEREAS**, pursuant to Section 197.3632, Florida Statutes, the PROPERTY APPRAISER may provide additional services for the DISTRICT over and above the requirement to provide name, address and legal for each parcel of land upon which the non-ad valorem assessment is to be levied, and be reimbursed accordingly, including authority to act as the agent of the DISTRICT in fulfilling the duty of the DISTRICT both to prepare and to certify the non-ad valorem assessment roll to the TAX COLLECTOR by the 15<sup>th</sup> of September of each calendar year in compatible electronic medium tied to

the property identification number on the tax roll of the PROPERTY APPRAISER; and

**WHEREAS**, the use of the uniform non-ad valorem assessment methodology is more fair, more efficient and more accountable than the other alternatives available; and

**WHEREAS**, the Board of Supervisors of the DISTRICT passed Resolution Number **2025-32**, expressing its intent to use the uniform collection and enforcement of non- ad valorem assessments methodology in accordance with the procedures outlined in Section 197.3632, Florida Statutes, and has therefore elected to use the non-ad valorem assessment methodology in Section 197.3632, Florida Statutes, and has elected not to use the methodology in Section 190.021, Florida Statutes: and

**WHEREAS**, the duty to certify the non-ad valorem assessment roll is in the Chairman of the Board of Supervisors of the DISTRICT; and

**WHEREAS**, The DISTRICT wants the PROPERTY APPRAISER to serve as agent of the DISTRICT specifically to list, extend, prepare and certify the non-ad valorem assessment roll of the DISTRICT; and

**WHEREAS**, the TAX COLLECTOR, PROPERTY APPRAISER and DISTRICT are agencies of the State within the meaning of Chapter 189, Florida Statutes, and Chapter 163, Florida Statutes, and desire the joint powers which each will exercise separately under the terms of this Agreement; and

**WHEREAS**, pursuant to Chapter 189, Florida Statutes, Chapter 163, Florida Statutes, and Chapter 190, Florida Statutes, there is ample statutory authority for interlocal and interagency agreements between the TAX COLLECTOR, PROPERTY APPRAISER and the DISTRICT; and

**WHEREAS**, the TAX COLLECTOR and the PROPERTY APPRAISER agree to provide the services of their respective offices for the non-ad valorem assessments involved as set forth in statutory law, applicable rules, as amended, and in this Agreement; and

**WHEREAS**, the DISTRICT desires to accept the services of the TAX COLLECTOR and PROPERTY APPRAISER as provided in this Agreement and further agrees to fulfill its duties and responsibilities under law and pursuant to this Agreement.

The DISTRICT, PROPERTY APPRAISER and TAX COLLECTOR hereby agree as follows:

1. Commencing with the 2026 calendar year, and all subsequent years, except as provided in paragraph seven (7), the PROPERTY APPRAISER as agent for the DISTRICT shall list, prepare, submit and certify to the TAX COLLECTOR by **September 15<sup>th</sup>**, on compatible electronic medium, tied to the property identification number, the non-ad valorem assessment roll, and that the District shall comply with all applicable provisions of Chapter 197, Florida Statutes, and related rules, including, but not limited to, compliance with all advertisements and notices required in the election to use the non-ad valorem assessment methodology, levying and roll

adoption (subsequent years).

2. Because the DISTRICT, by the 10th of January, 2026 did furnish the legal description of the land area on which the non-ad valorem assessments be levied for calendar year 2026 to the Property Appraiser, the Property Appraiser shall determine accurately the name, address and legal description of each affected parcel and submit that information to the DISTRICT by the 1st of June, 2026; the PROPERTY APPRAISER shall also act as the agent for the DISTRICT (as Principal) to list, extend, and prepare the non-ad valorem assessment roll for and on behalf of the DISTRICT and certify it by 15th September, 2026 in the name of the DISTRICT to the TAX COLLECTOR in compatible electronic medium tied to the property identification number; provided, however, that the PROPERTY APPRAISER shall not be under any duty to act as agent of the DISTRICT in preparing and certifying to the TAX COLLECTOR the non-ad valorem assessment roll unless the DISTRICT shall have provided the PROPERTY APPRAISER, no later than August 1st of each calendar year as a condition precedent, the officially adopted per unit of property non-ad valorem assessments as officially adopted by the Board of Supervisors at a duly noticed meeting.

3. Pursuant to expressed authority in Section 197.3632, Florida Statutes, the TAX COLLECTOR shall be compensated at the rate of two percent (2%) of the non-ad valorem assessments collected as compensation for all costs of the TAX COLLECTOR, which two percent (2%) shall be withheld by the TAX COLLECTOR as payment prior to distribution to the DISTRICT of funds collected.

4. The DISTRICT hereby agrees to compensate the PROPERTY APPRAISER for all necessary administrative costs as defined in section 197.3632(2), Florida Statutes, incurred in filling both statutory and contractual duty of the PROPERTY APPRAISER under this Agreement and the DISTRICT shall compensate the PROPERTY APPRAISER at the rate of one and one-half percent (1.5%) of the non-ad valorem assessment collected for setting up the non-ad valorem or special assessment roll and, annually thereafter, the amount of one and one-half percent (1.5%) of the non-ad valorem assessment collected for the maintenance of each benefit unit (parcel of property).

5. If the actual costs of performing these services by the PROPERTY APPRAISER exceed the compensation referenced in paragraph four (4) above, then the compensation to be paid by the DISTRICT to the PROPERTY APPRAISER shall equal the actual cost of performing such services.

6. The parties to this Agreement agree to consult and cooperate as necessary and practical for the efficient and timely listing, preparation, submissions, certification, collection and enforcement against delinquencies of the DISTRICT non-ad valorem or special assessment rolls and levies including provision by the DISTRICT to the other parties of any staff assistance reasonably necessary and required to affect the purposes of this Agreement.

7. The term of this Agreement shall commence with the 2026 non-ad valorem assessment rolls and shall continue and extend uninterrupted from year to

year from the effective date as indicated below unless a notice of termination shall be issued by any party. A notice of termination shall be in writing and shall be delivered not less than ninety (90) days in advance of the commencement of the next fiscal year of the DISTRICT save and except during those years when the DISTRICT in timely fashion notifies the TAX COLLECTOR and the PROPERTY APPRAISER that it needs to collect and enforce the assessment pursuant to other provisions of law.

8. In performing these services herein specifically provided, neither the TAX COLLECTOR nor the PROPERTY APPRAISER is in any way, express or implied, direct or indirect, responsible for proposing, imposing or levying any non-ad valorem special assessment and/or for determining whether any such special or non-ad valorem assessment levied by the DISTRICT is authorized, constitutional, legal and valid and the DISTRICT acknowledges that it is solely responsibility of the DISTRICT to levy such assessments and to make sure they are authorized, legal, valid and constitutional.

9. All agreements previously entered into by and between the parties hereto in conflict herewith are hereby superseded to the extent of the conflict.

10. This Agreement shall become effective upon the signing of the Agreement by the TAX COLLECTOR, the PROPERTY APPRAISER, and the DISTRICT, and with the appropriate filing with the Clerk of the Circuit Court of Collier County, Florida, and shall supersede any and all prior Agreements.

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025

(if blank, the execution date is the latest date of signatures below)

HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT

Attest:

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Mason Rose

\_\_\_\_\_  
Printed Name

Its: \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Printed Name

STATE OF FLORIDA  
COUNTY OF COLLIER

The foregoing instrument was acknowledged before me this \_\_\_\_ day  
of \_\_\_\_\_, 2025 by Mason Rose, as Chairman of the **HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**, who is personally known to me or who has  
produced \_\_\_\_\_ Identification.

(Affix Seal)

\_\_\_\_\_  
Signature of Person Taking Acknowledgement

\_\_\_\_\_  
Name of Acknowledger Typed, Printed or Stamped

\_\_\_\_\_  
Title or Rank

\_\_\_\_\_  
Serial Number, if any  
My Commission expires:

COLLIER COUNTY PROPERTY APPRAISER

Annabel Ybarrate  
Witness

By: Vickie A. Downs  
VICKIE DOWNS

Annabel Ybarrate  
Printed Name

Jato Hisler  
Witness

PATRICIA HISLER  
Printed Name

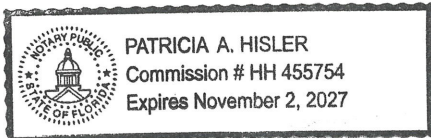
STATE OF FLORIDA  
COUNTY OF COLLIER

The foregoing instrument was acknowledged before me this 4<sup>th</sup> day of December, 2025 by **VICKIE DOWNS**, as Property Appraiser for Collier County, Florida, who is personally known to me or who has produced \_\_\_\_\_ Identification.

Jato Hisler  
Signature of Person Taking Acknowledgement

(Affix Seal)

PATRICIA HISLER  
Name of Acknowledger Typed, Printed or Stamped



\_\_\_\_\_  
Title or Rank

\_\_\_\_\_  
Serial Number, if any  
My Commission expires:

COLLIER COUNTY TAX COLLECTOR

Kelly Barjolet  
Witness

By: [Signature]  
ROB STONEBURNER

Kelly BARJOLET  
Printed Name

[Signature]  
Witness

Ruben Garcia Jr.  
Printed Name

STATE OF FLORIDA  
COUNTY OF COLLIER

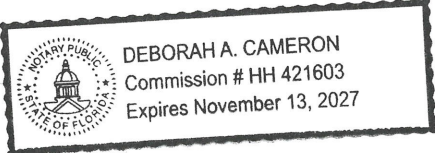
The foregoing instrument was acknowledged before me this 1 day  
of December, 2025 by **ROB STONEBURNER**, as Tax Collector for Collier  
County, Florida, who is personally known to me or who has produced \_\_\_\_\_  
Identification.

(Affix Seal)

[Signature]  
Signature of Person Taking Acknowledgement

Deborah A Cameron  
Name of Acknowledger Typed, Printed or Stamped

Notary  
Title or Rank



Serial Number, if any  
My Commission expires:



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# **Horse Trials Community Development District**

**Resolution 2026-01,  
Approving a Preliminary Budget for Fiscal Year 2027 &  
Setting a Public Hearing**

**RESOLUTION 2026-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGET(S) FOR FY 2027; SETTING A PUBLIC HEARING THEREON AND DIRECTING PUBLICATION; ADDRESSING TRANSMITTAL AND POSTING REQUIREMENTS; ADDRESSING SEVERABILITY AND EFFECTIVE DATE.**

**WHEREAS**, for the fiscal year beginning October 1, 2026, and ending September 30, 2027 (“**FY 2027**”), the District Manager prepared and submitted to the Board of Supervisors (“**Board**”) of the Horse Trials Community Development District (“**District**”) prior to June 15, 2026, the proposed budget(s) attached hereto as **Exhibit A (“Proposed Budget”)**; and

**WHEREAS**, the Board now desires to set the required public hearing on the Proposed Budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget attached hereto as **Exhibit A** is hereby approved preliminarily.

2. **SETTING A PUBLIC HEARING; DIRECTING PUBLICATION.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, time, and location, and District staff is directed to provide notice of the same in accordance with Florida law:

DATE: June 3, 2026  
TIME: 11:30 A.M.  
LOCATION: Collier Enterprises  
999 Vanderbilt Beach Rd, Ste 507  
Naples, FL 34108

3. **TRANSMITTAL TO LOCAL GENERAL PURPOSE GOVERNMENT; POSTING OF PROPOSED BUDGET.** The District Manager is hereby directed to (i) submit a copy of the Proposed Budget to the applicable local general-purpose government(s) at least 60 days prior to its adoption, and (ii) post the approved Proposed Budget on the District’s website in accordance with Chapter 189, Florida Statutes.

4. **SEVERABILITY; EFFECTIVE DATE.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof. This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 23<sup>rd</sup> DAY OF MARCH, 2026.**

ATTEST:

**HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

**Exhibit A:** Proposed Budget

## EXHIBIT A



# Horse Trials CDD

## Proposed FY 2027 Budget

**PFM Group Consulting LLC**  
3501 Quadrangle Blvd  
Suite 270  
Orlando, FL 32817  
407-723-5900



**Horse Trials CDD**  
FY 2027 Proposed O&M Budget

	Year To Date			FY 2026 Adopted Budget	FY 2027 Proposed Budget
	Actuals Through 01/31/2026	Anticipated Feb - Sept	Anticipated FY 2026 Totals		
<b>Revenues</b>					
Developer Contributions	\$ 14,379.93	\$ 53,614.31	\$ 67,994.24	\$ 79,745.00	\$ 79,745.00
Interest Income	249.04	-	249.04	-	-
<b>Net Revenues</b>	<b>\$ 14,628.97</b>	<b>\$ 53,614.31</b>	<b>\$ 68,243.28</b>	<b>\$ 79,745.00</b>	<b>\$ 79,745.00</b>
<b>General &amp; Administrative Expenses</b>					
Public Officials' Insurance	2,250.00	-	2,250.00	3,100.00	3,100.00
Management	8,333.32	16,666.68	25,000.00	25,000.00	25,000.00
Engineering	-	3,333.33	3,333.33	5,000.00	5,000.00
District Counsel	2,202.50	6,666.67	8,869.17	10,000.00	10,000.00
Audit	-	6,000.00	6,000.00	6,000.00	6,000.00
Property Appraiser	-	-	-	500.00	500.00
Travel and Per Diem	-	333.33	333.33	500.00	500.00
Postage & Shipping	0.74	333.33	334.07	500.00	500.00
Copies	-	333.33	333.33	500.00	500.00
Telephone / Webex	-	33.33	33.33	50.00	50.00
Legal Advertising	245.04	6,666.67	6,911.71	10,000.00	10,000.00
Web Site Maintenance	-	6,420.00	6,420.00	6,420.00	6,420.00
Dues, Licenses, and Fees	175.00	-	175.00	175.00	175.00
General Insurance	2,750.00	-	2,750.00	3,500.00	3,500.00
Property and Casualty	-	-	-	3,500.00	3,500.00
Tax Preparation Fee	-	-	-	-	100.00
Additional Insurance	500.00	-	500.00	-	500.00
Contingency	-	5,000.00	5,000.00	5,000.00	4,400.00
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 16,456.60</b>	<b>\$ 51,786.68</b>	<b>\$ 68,243.28</b>	<b>\$ 79,745.00</b>	<b>\$ 79,745.00</b>
<b>Total Expenses</b>	<b>\$ 16,456.60</b>	<b>\$ 51,786.68</b>	<b>\$ 68,243.28</b>	<b>\$ 79,745.00</b>	<b>\$ 79,745.00</b>
<b>Net Income (Loss)</b>	<b>\$ (1,827.63)</b>	<b>\$ 1,827.63</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# Horse Trials CDD FY 2027

## **Budget Item Description**

### **Revenues:**

#### **Developer Contributions**

Funding from the Developer.

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### **Administrative Expenditures:**

#### **Public Officials' Liability Insurance**

Supervisors' and Officers' liability insurance.

#### **Management**

The District receives management and administrative services as part of a management agreement with PFM Group Consulting LLC. These services are further outlined in Exhibit "A" of the Management Agreement.

#### **Engineering**

The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of invoices, and all other engineering services as requested by the District throughout the year.

#### **District Counsel**

The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts, and all other legal services as requested by the District throughout the year.

#### **Audit**

Chapter 218 of the Florida Statutes requires a District to conduct an annual financial audit by an Independent Certified Public Accounting firm. Some exceptions apply.

#### **Property Appraiser**

Cost incurred for a copy of the annual parcel listing for parcels within the District from the county.

#### **Travel & Per Diem**

Travel to and from meetings as related to the District.



## Horse Trials CDD FY 2027

### **Postage & Shipping**

Mail, overnight deliveries, correspondence, etc.

### **Copies**

Printing and binding Board agenda packages, letterhead, envelopes, and copies.

### **Telephone / Webex**

Telephone and Webex services.

### **Legal Advertising**

The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to monthly meetings, special meetings, and public hearings for the District.

### **Website Maintenance**

Website maintenance fee. This also includes and setup fees for the website.

### **Dues, Licenses & Fees**

The District is required to pay an annual fee to the Department of Economic Opportunity.

### **General Insurance**

General liability insurance.

### **Property & Casualty**

Insurance to protect property and cover casualty.

### **Tax Preparation Fee**

Annual 1099 processing is required to be electronically filed. These are the fee association with electronic filing.

### **Additional Insurance**

Additional liability insurance.

### **Contingency**

Other administrative and grounds expenses incurred throughout the year.



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# **Horse Trials Community Development District**

**Resolution 2026-02,  
Adopting Goals, Objectives, and Performance  
Measures and Standards for Fiscal Year 2026**

**RESOLUTION 2026-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Horse Trials Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

**WHEREAS**, effective July 1, 2024, the Florida Legislature adopted House Bill 7013, codified as Chapter 2024-136, Laws of Florida (“HB 7013”) and creating Section 189.0694, Florida Statutes; and

**WHEREAS**, pursuant to HB 7013 and Section 189.0694, Florida Statutes, beginning October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District’s achievement of those goals and objectives; and

**WHEREAS**, the District Manager has prepared the attached goals, objectives, and performance measures and standards and presented them to the Board of the District; and

**WHEREAS**, the District’s Board of Supervisors (“Board”) finds that it is in the best interests of the District to adopt by resolution the attached goals, objectives and performance measures and standards.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

**SECTION 2.** The District Board of Supervisors hereby adopts the goals, objectives and performance measures and standards as provided in **Exhibit A**. The District Manager shall take all actions to comply with Section 189.0694, Florida Statutes, and shall prepare an annual report regarding the District’s success or failure in achieving the adopted goals and objectives for consideration by the Board of the District.

**SECTION 3.** If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 4.** This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED** this 23<sup>rd</sup> day of March, 2026.

**ATTEST:**

**HORSE TRIALS COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors

**Exhibit A:** Performance Measures/Standards and Annual Reporting

## Exhibit A

**Exhibit A:**  
Goals, Objectives and Annual Reporting Form

**Performance Measures/Standards &  
Annual Reporting Form**

**October 1, 2025 – September 30, 2026**

**1. Community Communication and Engagement**

**Goal 1.1: Public Meetings Compliance**

**Objective:** Hold at least two regular Board of Supervisor meetings per year to conduct CDD related business and discuss community needs.

**Measurement:** Number of public board meetings held annually as evidenced by meeting minutes and legal advertisements.

**Standard:** A minimum of two board meetings were held during the Fiscal Year.

Achieved: Yes  No

**Goal 1.2: Notice of Meetings Compliance**

**Objective:** Provide public notice of each meeting at least seven days in advance, as specified in Section 190.007(1), using at least two communication methods.

**Measurement:** Timeliness and method of meeting notices as evidenced by posting to CDD website, publishing in local newspaper and via electronic communication. **Standard:** 100% of meetings were advertised with 7 days notice per statute on at least two mediums (i.e., newspaper, CDD website, electronic communications).

Achieved: Yes  No

**Goal 1.3: Access to Records Compliance**

**Objective:** Ensure that public records are readily available and easily accessible to the public by completing monthly CDD website checks.

**Measurement:** Monthly website reviews will be completed to ensure other public records are up to date as evidenced by District Management's records.

**Standard:** 100% of monthly website checks were completed by District Management.

Achieved: Yes  No

**2. Financial Transparency and Accountability**

**Goal 3.1: Annual Budget Preparation**

**Objective:** Prepare and approve the annual proposed budget by June 15 and final budget was adopted by September 30 each year.

**Measurement:** Proposed budget was approved by the Board before June 15 and final budget was adopted by September 30 as evidenced by meeting minutes and budget documents listed on CDD website and/or within district records.

**Standard:** 100% of budget approval & adoption were completed by the statutory deadlines and posted to the CDD website.

**Achieved:** Yes  No

**Goal 2.2: Financial Reports**

**Objective:** Publish to the CDD website the most recent versions of the following documents: Annual audit and current fiscal year budget with any amendments.

**Measurement:** Annual audit and current fiscal years' budgets are accessible to the public as evidenced by corresponding documents on the CDD's website.

**Standard:** CDD website contains 100% of the following information: Most recent annual audit and most recent adopted/amended fiscal year budget.

**Achieved:** Yes  No

**Goal 2.3: Annual Financial Audit**

**Objective:** Conduct an annual independent financial audit per statutory requirements and publish the results to the CDD website for public inspection, and transmit to the State of Florida.

**Measurement:** Timeliness of audit completion and publication as evidenced by meeting minutes showing board approval and annual audit is available on the CDD's website and transmitted to the State of Florida.

**Standard:** Audit was completed by an independent auditing firm per statutory requirements and results were posted to the CDD website and transmitted to the State of Florida.

**Achieved:** Yes  No

Chair/Vice Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

District Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



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# **Horse Trials Community Development District**

**Funding Request Nos. 2 – 15**

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 2**

7/18/2025

Item No.	Vendor	Invoice Number	General Fund FY 2025
1	<b>PFM Group Consulting</b> District Management Fee: May 2025	136299	\$ 2,083.33
<b>TOTAL</b>			<b>\$ 2,083.33</b>

  
\_\_\_\_\_  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Chairman / Vice Chairman

# HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT

**Funding Request No. 3**  
8/15/2025

Item No.	Vendor	Invoice Number	General Fund FY 2025
1	<b>FloridaCommerce</b> FY 2025 Special District Fee	91817	\$ 100.00
2	<b>Kutak Rock</b> District Counsel Through 06/30/25	3598364	\$ 212.50
3	<b>PFM Group Consulting</b>		
	Billable Expenses: June 2025	136606	\$ 794.98
	Billable Expenses: May 2025	136691	\$ 768.44
	Billable Expenses: May-June 2025	137251	\$ 120.94
	District Management Fee: June 2025	DM-06-2025-23	\$ 2,083.33
	District Management Fee: July 2025	DM-07-2025-23	\$ 2,083.33
	District Management Fee: August 2025	DM-08-2025-24	\$ 2,083.33
	Postage: May 2025	OE-EXP-06-2025-15	\$ 0.69
<b>TOTAL</b>			<b>\$ 8,247.54</b>

\_\_\_\_\_  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 4**  
9/5/2025

Item No.	Vendor	Invoice Number	General Fund FY 2025
1	<b>Kutak Rock</b> District Counsel Through 07/31/25	3613239	\$ 725.00
2	<b>PFM Group Consulting</b> Billable Expenses Through July 2025	137859	\$ 979.25
<b>TOTAL</b>			<b>\$ 1,704.25</b>

\_\_\_\_\_  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 5**  
9/12/2025

Item No.	Vendor	Invoice Number	General Fund FY 2025
1	<b>PFM Group Consulting</b> District Management Fee: September 2025	DM-09-2025-24	\$ 2,083.37
<b>TOTAL</b>			<b>\$ 2,083.37</b>

\_\_\_\_\_  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 6**

9/19/2025

Item No.	Vendor	Invoice Number	General Fund FY 2025
1	<b>PFM Group Consulting</b> Billable Expenses: August 2025	138028	\$ 3,597.64
<b>TOTAL</b>			<b>\$ 3,597.64</b>

\_\_\_\_\_  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Chairman / Vice Chairman

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 7**

10/3/2025

Item No.	Vendor	Invoice Number	General Fund FY 2025	General Fund FY 2026
1	<b>Egis Insurance &amp; Risk Advisors</b> FY 2026 Insurance	29678		\$ 5,500.00
2	<b>FloridaCommerce (paid online)</b> FY 2026 Special District Fee	93894		\$ 175.00
Subtotal			\$ -	\$ 5,675.00
<b>TOTAL</b>			<b>\$</b>	<b>5,675.00</b>



\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairman / Vice Chairman

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 8**

10/10/2025

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
91817-FEE	FloridaCommerce (HORSE)	10/15/2025	Horse Trials CDD	25.00
7302528	Gannett Florida LocaliQ (HORSE)	08/31/2025	Horse Trials CDD	237.20
3628150	Kutak Rock LLP (HORSE)	09/29/2025	Horse Trials CDD	832.87
<b>Total:</b>				<b>1,095.07</b>

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Secretary / Assistant Secretary



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Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 9**  
10/17/2025

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
DM-10-2025-25	PFM Group Consulting LLC (HORSE)	10/01/2025	Horse Trials CDD	2,083.33
<b>Total:</b>				<b>2,083.33</b>

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Secretary / Assistant Secretary



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Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 10**

10/31/2025

Invoice No	Supplier	Invoice Date	Property	Invoice Amount
138703	PFM Group Consulting LLC (HORSE)	10/14/2025	Horse Trials CDD	246.66
<b>Total:</b>				<b>246.66</b>

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Secretary / Assistant Secretary



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Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 11**  
11/14/2025

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
DM-11-2025-28	PFM Group Consulting LLC (HORSE)	11/06/2025	Horse Trials CDD	2,083.33
OE-EXP-11-2025-25	PFM Group Consulting LLC (HORSE)	11/04/2025	Horse Trials CDD	0.74
<b>Total:</b>				<b>2,084.07</b>

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Secretary / Assistant Secretary



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Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 12**  
12/5/2025

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
7454735	Gannett Florida LocalIQ (HORSE)	11/30/2025	Horse Trials CDD	245.04
3584308	Kutak Rock LLP (HORSE)	06/27/2025	Horse Trials CDD	1,695.00
3659006	Kutak Rock LLP (HORSE)	11/28/2025	Horse Trials CDD	267.50
DM-12-2025-29	PFM Group Consulting LLC (HORSE)	12/01/2025	Horse Trials CDD	2,083.33
<b>Total:</b>				<b>4,290.87</b>

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Secretary / Assistant Secretary



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Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 13**  
1/16/2026

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
DM-01-2026-27	PFM Group Consulting LLC (HORSE)	01/05/2026	Horse Trials CDD	2,083.33
<b>Total:</b>				<b>2,083.33</b>

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Secretary / Assistant Secretary



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Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 14**  
1/23/2026

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
3688172	Kutak Rock LLP (HORSE)	01/20/2026	Horse Trials CDD	240.00
			<b>Total:</b>	<b>240.00</b>

\_\_\_\_\_  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 15**

2/6/2026

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
DM-02-2026-27	PFM Group Consulting LLC (HORSE)	02/05/2026	Horse Trials CDD	2,083.33
			<b>Total:</b>	<b>2,083.33</b>

\_\_\_\_\_  
Secretary / Assistant Secretary

  
\_\_\_\_\_  
Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329



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# **Horse Trials**

## **Community Development District**

**Funding Request Nos. 16 – 17**

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 16**

3/6/2026

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
140945	PFM Group Consulting LLC (HORSE)	03/03/2026	Horse Trials CDD	6.42
7597252	USA TODAY Media Corp (HORSE)	02/28/2026	Horse Trials CDD	280.32
<b>Total:</b>				<b>286.74</b>

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Secretary / Assistant Secretary

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Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329

**HORSE TRIALS  
COMMUNITY DEVELOPMENT DISTRICT**

**Funding Request No. 17**

3/13/2026

<b>Invoice No</b>	<b>Supplier</b>	<b>Invoice Date</b>	<b>Property</b>	<b>Invoice Amount</b>
DM-03-2026-27	PFM Group Consulting LLC (HORSE)	03/05/2026	Horse Trials CDD	2,083.33
<b>Total:</b>				<b>2,083.33</b>

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Secretary / Assistant Secretary

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Chairman / Vice Chairman

Horse Trials CDD  
c/o PFM Group Consulting LLC  
3501 Quadrangle Blvd. Ste. 270  
Orlando, FL 32817-8329



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# **Horse Trials Community Development District**

**Fiscal Year 2025 Goals, Objectives, and  
Performance Measures and Standards Report**

**Horse Trials Community Development District  
Goals, Objectives and Annual Reporting Form**

**Performance Measures/Standards &  
Annual Reporting Form**

**October 1, 2024 – September 30, 2025**

**1. Community Communication and Engagement**

**Goal 1.1: Public Meetings Compliance**

**Objective:** Hold at least two regular Board of Supervisor meetings per year to conduct CDD related business and discuss community needs.

**Measurement:** Number of public board meetings held annually as evidenced by meeting minutes and legal advertisements.

**Standard:** A minimum of two board meetings were held during the Fiscal Year.

**Achieved:** Yes  No

**Goal 1.2: Notice of Meetings Compliance**

**Objective:** Provide public notice of each meeting at least seven days in advance, as specified in Section 190.007(1), using at least two communication methods.

**Measurement:** Timeliness and method of meeting notices as evidenced by posting to CDD website, publishing in local newspaper and via electronic communication.

**Standard:** 100% of meetings were advertised with 7 days notice per statute on at least two mediums (i.e., newspaper, CDD website, electronic communications).

**Achieved:** Yes  No

**Goal 1.3: Access to Records Compliance**

**Objective:** Ensure that public records are readily available and easily accessible to the public by completing monthly CDD website checks.

**Measurement:** Monthly website reviews will be completed to ensure other public records are up to date as evidenced by District Management's records.

**Standard:** 100% of monthly website checks were completed by District Management.

**Achieved:** Yes  No

**2. Financial Transparency and Accountability**

**Goal 3.1: Annual Budget Preparation**

**Objective:** Prepare and approve the annual proposed budget by June 15 and final budget was adopted by September 30 each year.

**Measurement:** Proposed budget was approved by the Board before June 15 and final budget was adopted by September 30 as evidenced by meeting minutes and budget documents listed on CDD website and/or within district records.

**Standard:** 100% of budget approval & adoption were completed by the statutory deadlines and posted to the CDD website.

**Achieved:** Yes  No

**Goal 2.2: Financial Reports**

**Objective:** Publish to the CDD website the most recent versions of the following documents: Annual audit and current fiscal year budget with any amendments.

**Measurement:** Annual audit and current fiscal years' budgets are accessible to the public as evidenced by corresponding documents on the CDD's website.

**Standard:** CDD website contains 100% of the following information: Most recent annual audit and most recent adopted/amended fiscal year budget.

**Achieved:** Yes  No

**Goal 2.3: Annual Financial Audit**

**Objective:** Conduct an annual independent financial audit per statutory requirements and publish the results to the CDD website for public inspection, and transmit to the State of Florida.

**Measurement:** Timeliness of audit completion and publication as evidenced by meeting minutes showing board approval and annual audit is available on the CDD's website and transmitted to the State of Florida.

**Standard:** Audit was completed by an independent auditing firm per statutory requirements and results were posted to the CDD website and transmitted to the State of Florida.

**Achieved:** Yes  No

Chair/Vice Chair: \_\_\_\_\_



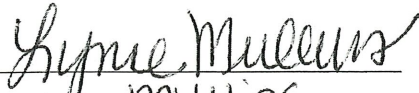
Date: \_\_\_\_\_

11-24-25

Print Name: \_\_\_\_\_

Mason Rose

District Manager: \_\_\_\_\_



Date: \_\_\_\_\_

11/19/25

Print Name: \_\_\_\_\_

Lynne Mullins



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# **Horse Trials Community Development District**

**District's Financials and Budget to Actual YTD**



# Horse Trials CDD

## January 2026 Financial Package

January 31, 2026

**PFM Group Consulting LLC**  
3501 Quadrangle Blvd  
Suite 270  
Orlando, FL 32817  
407-723-5900



**Horse Trials CDD**  
Statement of Financial Position  
As of 1/31/2026

**General Fund**

**Assets**

**Current Assets**

General Checking Account	\$ 20,251.46
Accounts Receivable - Due from Developer	2,323.33
Total Current Assets	<u>\$ 22,574.79</u>

**Total Assets**

\$ 22,574.79

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$ 2,323.33
Deferred Revenue	2,323.33
Total Current Liabilities	<u>\$ 4,646.66</u>

**Total Liabilities**

\$ 4,646.66

**Net Assets**

Net Assets - General Government	\$ 19,755.76
Current Year Net Assets - General Government	(1,827.63)

**Total Net Assets**

\$ 17,928.13

**Total Liabilities and Net Assets**

\$ 22,574.79



**Horse Trials CDD**  
Statement of Activities  
As of 1/31/2026

	<b>General Fund</b>
<b><u>Revenues</u></b>	
Developer Contributions	\$ 14,379.93
Total Revenues	<u>\$ 14,379.93</u>
<b><u>Expenses</u></b>	
Public Officials Liability Insurance	\$ 2,250.00
District Management	8,333.32
District Counsel	2,202.50
Postage & Shipping	0.74
Legal Advertising	245.04
Dues, Licenses, and Fees	175.00
General Insurance	2,750.00
Other Insurance	500.00
Total Expenses	<u>\$ 16,456.60</u>
<b><u>Other Revenues (Expenses) &amp; Gains (Losses)</u></b>	
Interest Income	\$ 249.04
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$ 249.04</u>
<b>Change In Net Assets</b>	<b>\$ (1,827.63)</b>
<b>Net Assets At Beginning Of Year</b>	<b>\$ <u>19,755.76</u></b>
<b>Net Assets At End Of Year</b>	<b>\$ <u><u>17,928.13</u></u></b>



**Horse Trials CDD**  
Budget to Actual  
For the month ending 01/31/2026

	YTD Actual	YTD Budget	YTD Variance	FY 2026 Adopted Budget	Percentage Spent
<b>Revenues</b>					
Developer Contributions	\$ 14,379.93	\$ 26,581.67	\$ (12,201.74)	\$ 79,745.00	18.03%
<b>Net Revenues</b>	<b>\$ 14,379.93</b>	<b>\$ 26,581.67</b>	<b>\$ (12,201.74)</b>	<b>\$ 79,745.00</b>	<b>18.03%</b>
<b>General &amp; Administrative Expenses</b>					
Public Officials' Liability Insurance	\$ 2,250.00	\$ 1,033.33	\$ 1,216.67	\$ 3,100.00	72.58%
Management	8,333.32	8,333.33	(0.01)	25,000.00	33.33%
Engineering	-	1,666.67	(1,666.67)	5,000.00	0.00%
District Counsel	2,202.50	3,333.33	(1,130.83)	10,000.00	22.03%
Audit	-	2,000.00	(2,000.00)	6,000.00	0.00%
Travel & Per Diem	-	166.67	(166.67)	500.00	0.00%
Postage & Shipping	0.74	166.67	(165.93)	500.00	0.15%
Copies	-	166.67	(166.67)	500.00	0.00%
Telephone / Webex	-	16.67	(16.67)	50.00	0.00%
Legal Advertising	245.04	3,333.33	(3,088.29)	10,000.00	2.45%
Web Site Maintenance	-	2,140.00	(2,140.00)	6,420.00	0.00%
Dues, Licenses, and Fees	175.00	58.33	116.67	175.00	100.00%
Property Appraiser	-	166.67	(166.67)	500.00	0.00%
General Liability Insurance	2,750.00	1,166.67	1,583.33	3,500.00	78.57%
Property and Casualty	-	1,166.67	(1,166.67)	3,500.00	0.00%
Other Insurance	500.00	-	500.00	-	0.00%
Contingency	-	1,666.67	(1,666.67)	5,000.00	0.00%
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 16,456.60</b>	<b>\$ 26,581.67</b>	<b>\$ (10,125.07)</b>	<b>\$ 79,745.00</b>	<b>20.64%</b>
<b>Total Expenses</b>	<b>\$ 16,456.60</b>	<b>\$ 26,581.67</b>	<b>\$ (10,125.07)</b>	<b>\$ 79,745.00</b>	
<b>Income (Loss) from Operations</b>	<b>\$ (2,076.67)</b>	<b>\$ -</b>	<b>\$ (2,076.67)</b>	<b>\$ -</b>	
<b>Other Income (Expense)</b>					
Interest Income	\$ 249.04	\$ -	\$ 249.04	\$ -	
<b>Total Other Income (Expense)</b>	<b>\$ 249.04</b>	<b>\$ -</b>	<b>\$ 249.04</b>	<b>\$ -</b>	
<b>Net Income (Loss)</b>	<b>\$ (1,827.63)</b>	<b>\$ -</b>	<b>\$ (1,827.63)</b>	<b>\$ -</b>	



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# **Horse Trials Community Development District**

**Audit Documents**

**HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT  
REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES**

The Horse Trials Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2026, with an option for four additional optional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, *Florida Statutes*, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in Collier County, Florida, and has an annual operating budget of approximately \$79,745.00. The final contract will require that, among other things, the audit for the fiscal year ending September 30, 2026, be completed no later than April 15, 2027.

The auditing entity submitting a proposal must be duly licensed under Chapter 473, *Florida Statutes*, and be qualified to conduct audits in accordance with "Government Auditing Standards," as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida Law and particularly Section 218.39, *Florida Statutes*, and the rules of the Florida Auditor General.

Proposal packages, which include evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide two (2) copies of their proposal and an electronic copy (USB) to the District Manager, 3501 Quadrangle Boulevard, Suite 270, Orlando, Florida 32817, (407) 723-5900 in an envelope marked on the outside "Auditing Services, Horse Trials Community Development District." Proposals must be received by \_\_:00 a/p.m. on \_\_\_\_\_, 2026, at the office of the District Manager. Please direct all questions regarding this Notice to the District Manager.

Lynne Mullins  
District Manager

*Run date: must be published in at least one newspaper of general circulation in the District and the county in which the District is located. The public announcement must allow for at least 7 days for the submission of proposals.*

**HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT**

**REQUEST FOR PROPOSALS**

**District Auditing Services for Fiscal Year 2026**

Collier County, Florida

**INSTRUCTIONS TO PROPOSERS**

**SECTION 1. DUE DATE.** Sealed proposals must be received no later than \_\_\_\_\_, **2026** at \_\_\_:00 a/p.m., at the offices of District Manager, 3501 Quadrangle Boulevard, Suite 270, Orlando, Florida 32817, (407) 723-5900. Proposals will be publicly opened at that time.

**SECTION 2. FAMILIARITY WITH THE LAW.** By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

**SECTION 3. QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

**SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL.** Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

**SECTION 5. SUBMISSION OF PROPOSAL.** Submit two (2) copies, and an electronic copy (USB) of the Proposal Documents, and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title "Auditing Services – Horse Trials Community Development District" on the face of it.

**SECTION 6. MODIFICATION AND WITHDRAWAL.** Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

**SECTION 7. PROPOSAL DOCUMENTS.** The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").

**SECTION 8. PROPOSAL.** In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

**SECTION 9. BASIS OF AWARD/RIGHT TO REJECT.** The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

**SECTION 10. CONTRACT AWARD.** Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.

**SECTION 11. LIMITATION OF LIABILITY.** Nothing herein shall be construed as or constitute a waiver of the District's limited waiver of liability contained in Section 768.28, *Florida Statutes*, or any other statute or law.

**SECTION 12. MISCELLANEOUS.** All proposals shall include the following information in addition to any other requirements of the proposal documents.

- A. List the position or title of all personnel to perform work on the District audit. Include resumes for each person listed; list years of experience in present position for each party listed and years of related experience.
- B. Describe proposed staffing levels, including resumes with applicable certifications.
- C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- D. The lump sum cost of the provision of the services under the proposal for the District's first audit for which there are no special assessment bonds, plus the lump sum cost of four (4) annual renewals, which renewals shall include services related to the District's anticipated issuance of special assessment bonds.

**SECTION 13. PROTESTS.** In accordance with the District's Rules of Procedure, any protest regarding the Proposal Documents, must be filed in writing, at the offices of the

District Manager, within seventy-two (72) calendar hours (excluding Saturday, Sunday, and state holidays) after the receipt of the Proposal Documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days (including Saturday, Sunday, and state holidays) after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to the aforesaid Proposal Documents.

**SECTION 14. EVALUATION OF PROPOSALS.** The criteria to be used in the evaluation of proposals are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

**HORSE TRIALS COMMUNITY DEVELOPMENT DISTRICT  
AUDITOR SELECTION  
EVALUATION CRITERIA**

**1. Ability of Personnel. (20 Points)**

(E.g., geographic location of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)

**2. Proposer's Experience. (20 Points)**

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other or current Community Development District(s) in other contracts; character, integrity, reputation of Proposer, etc.)

**3. Understanding of Scope of Work. (20 Points)**

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

**4. Ability to Furnish the Required Services. (20 Points)**

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required.

**5. Price. (20 Points)\*\*\***

Points will be awarded based upon the lowest total proposal for rendering the services and the reasonableness of the proposal.

**Total (100 Points)**